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HAS MERIDIAN

COMMANDER
TRAINING AIR WING ONE
COMMANDING OFFICER
NAVAL AIR STATION
MERIDIAN, MS 39309

COMTRAWINGONEINST 5560.1G
NASMERINST 5560.3E
COMTRAWINGONE Code 00200
NASMER Code 30000

30 JUL 1996

COMTRAWING ONE INSTRUCTION 5560.1G
NASMER INSTRUCTION 5560.3E

Subj: VEHICLE OPERATION FOR THE AIRFIELD AND AVIATION
OPERATIONAL CENTROID AREAS

Ref: (a) OPNAVINST 5530.14B
(b) NAVAIR 00-80T-114
(c) OPNAVINST 4790.2F

Encl: (1) Aviation Operational Centroid Area Diagram
(2) Ramp Parking and Vehicle Access
(3) Squadron and Contractor Parking Diagram

1. Purpose. To establish policy and regulations for vehicle operation on and around the airfield and centroid property.

2. Cancellation. COMTRAWINGONEINST 5560.1F and NASMERINST 5560.3D. This instruction is a complete revision and must be reviewed in its entirety.

3. Discussion. Reference (a) discusses vehicle control and access in areas requiring restricted vehicular movements. Reference (b) requires that automotive equipment should be reduced to the absolute minimum on airfields. This instruction provides the required level of control over automotive type vehicles operated in the areas of the airfield and aviation operational centroid. These controls are designed to afford the optimum in government aircraft and equipment security while simultaneously providing personal safety and property protection to individuals, as well as reducing the FOD hazard.

4. Application. This instruction applies to all operators of automotive type equipment (including motorcycles), in the airfield and operational centroid areas including, but not limited to, the areas depicted in enclosure (1). Application extends to five categories of operation:

- a. Ramp access.
- b. Government vehicles.

- c. Commercial vehicles.
- d. Private vehicles.
- e. Parking.

5. Policy.

a. Ramp Access.

(1) Except in an emergency, no person shall operate a vehicle of any type on the aircraft parking ramp, taxiways, or runways without a NAS Meridian Ramp Access Pass.

(a) This pass may be obtained only after successful completion of an indoctrination brief.

(b) The Ramp Pass is issued and instructions are briefed by the Air Traffic Control Facility Officer or his designated representative.

(2) No vehicle will be operated on runways or taxiways without two-way radio communications with the control tower unless escorted by radio equipped vehicle.

(3) Support vehicles without two-way radio communications shall not be operated beyond aircraft parking areas onto taxiways or runways. They may be operated on the perimeter taxi area of the parking ramp, but must be observant of taxiing aircraft and helicopter operations.

(4) Ramp speed shall not exceed 5 MPH and is limited to 15 MPH on taxiways. Non-support vehicles will maintain a minimum distance of 100 feet from all aircraft. Speed on the access roads shall not exceed 25 MPH, however, use best judgement based on road conditions.

(5) All vehicles are prohibited from driving over or on arresting gear or associated equipment (i.e., chain couplings, etc.).

(6) Authorized private/commercial vehicles, which do not have ramp passes, are only allowed in the following areas:

(a) Parking area along the western border of the ramp.

(b) At the base of the rotating beacon tower.

(c) Authorized vendor deliveries are restricted to the area adjacent to MOD "B" (western side only).

(7) No private, vendor or delivery vehicles will be allowed on the north, east or south side of the hangar.

(8) ALL PERSONNEL WHO DESIRE ACCESS TO APPROVED HUNTING, FISHING, AND RECREATION AREAS BY WAY OF THE RAMP AND ACCESS ROADS MUST HAVE A CURRENT RAMP PASS AND SHALL CHECK IN AND OUT WITH THE OPERATIONS DUTY OFFICER (ODO) DURING FIELD HOURS AND WITH SECURITY DURING NON-FIELD HOURS. NO EXCEPTIONS.

(9) Foreign Object Damage (FOD).

(a) FOD is a recurring problem and must be controlled.

(b) **All vehicles** entering the ramp area, except in bonafide emergencies, will pass over the FOD shaker. Once the vehicle is beyond the FOD shaker, the vehicle shall be stopped and the vehicle will be checked to ensure all tires are free of rocks, etc., before proceeding to the authorized area.

(c) When access roads to hunting and fishing areas are muddy, permission will not be granted to cross the ramp or taxiway areas.

(d) Vehicle operators who suspect their vehicle may have foddied the ramp or taxiways will report the same to the ODO.

(e) Trash will not be thrown or be allowed to be blown from vehicles. If any operators see any trash or FOD, they will pick it up and report it to the ODO.

b. Government Vehicles.

(1) Support Equipment (SE). Operators of SE shall be appropriately licensed in accordance with reference (c) and shall only operate in the centroid areas where required to perform maintenance and servicing actions on aeronautical equipment. Control of mobile and self-propelled SE shall be under the control of NAS Meridian Air Operations Department, or authorized maintenance contractors. Proper fire lanes will be observed around the hangar.

(2) Airfield Support and Emergency Equipment. These vehicles include airfield mobile units, such as "Follow Me" trucks, fuelers, de-fuelers, fire and crash units, ambulances, mobile operations equipment, airfield maintenance units, and

security police units. Operators of these vehicles shall have access to such airfield and aviation centroid areas as may be required to perform maintenance, service equipment, conduct operations, ensure safety of personnel, and protect aircraft and facilities. Overall control of these vehicles is normally under the cognizance of the NAS Meridian Air Operations or Security Departments.

(3) Public Works Facilities Maintenance Equipment.

Operators of these vehicles shall have access to aviation centroid areas to perform facilities maintenance functions under the control of the NAS Meridian Public Works Department. Presence of these vehicles in the vicinity of aircraft shall be limited to specific maintenance sites. If vehicle presence is to be sustained in an area of active air operations (turn-up, taxiing, or take-off and landing), the vehicle operators and/or NAS Meridian Public Works Department shall coordinate activity with NAS Meridian Air Operations Department. In those situations, arrangements shall be made for the vehicle(s) to carry the checkered flag prescribed in reference (b), paragraph 2.6.5.4.

(4) Supply Delivery Vehicles. Operators of these vehicles shall have access to, and park at, those aviation centroid areas specifically designated for material pick-up and delivery. The points are designated by the NAS Meridian Supply Department. Control of these vehicles shall be under the cognizance of the NAS Meridian Supply Department.

(5) Navy Exchange Vehicles. Operators of these vehicles shall be governed by the procedures outlined for vendor vehicles in paragraph 5.c.(2).

(6) Other Government Vehicles. Operators of government vehicles not included above shall be limited to operation privileges for official purposes only. Operators of vehicles assigned to units located in the centroid area, and visiting official vehicles, shall restrict movements to necessary operations. Operators shall use only those parking facilities prescribed for official vehicle parking as indicated in enclosures (1) and (2).

c. Commercial Vehicles.

(1) Contractor Vehicles. Vehicles operated by commercial organizations performing maintenance, service or construction actions under government contract, as controlled by the Resident Officer in Charge of Construction (ROICC) or the Public Works Officer (PWO), shall be basically governed by the procedure for

public works equipment.

(2) Vendor Vehicles. Vehicles operated by organizations conducting authorized vending operations or maintaining and servicing vending machines shall have access to the aviation centroid areas. Operators shall perform only those vehicle operations necessary to carry out the vendor function. Vendor/Navy Exchange deliveries are restricted to the area indicated in paragraph 5.a.(6)(c). Utmost care must be exercised when transiting across aircraft tow lines, yielding to aircraft and other aeronautical equipment. Access to vendor delivery area shall be restricted to the ramp's northwest entry only.

(3) Delivery Vehicles. Operators of commercial vehicles making deliveries in the centroid area are required to contact the NAS Meridian Security Department for initial station access.

(a) Commercial vehicles used for delivery of government equipment and materials shall additionally be controlled by the NAS Meridian Supply Department for initial station access.

(b) Commercial vehicles used for delivery of personal material, parcels, etc., shall be granted access and delivery privileges as vendor vehicles and their operation is governed by paragraph 5.c.(2).

d. Private Vehicles. Personal automotive type vehicles (including motorcycles) shall not be operated on aircraft parking ramps, tow lines, taxiways or runways; with the exception of those personnel specifically assigned parking spaces on the western border of the ramp. **Passenger drop-off/pick-up is not authorized on the ramp;** if required, such activity will be conducted in the large parking lot.

e. Parking.

(1) Official Vehicle Parking. Official vehicle parking at the hangar is depicted in enclosure (2) and includes two "Commodore Visitor Only" parking spots and one parking spot for CTW-1 staff vehicle. No vehicles shall be parked and left unattended in a position which could obstruct SE, emergency vehicles or aircraft movements.

(2) Government/Commercial Vehicle Parking. Parking for these vehicles is outlined in paragraphs 5.b and 5.c.

(3) Private Vehicle Parking.

(a) Western Border of Ramp (reserved), enclosure (2)

refers:

- CTW-1 Commodore
- NAS Commanding Officer
- CTW-1 Chief Staff Officer
- VT-7 Commanding Officer
- VT-7 Executive Officer
- RESDET 182 Commanding Officer
- CTW-1 Secretary
- CTW-1 Command Master Chief
- VT-19 Commanding Officer
- VT-19 Executive Officer
- VT-23 Commanding Officer
- VT-23 Executive Officer

(b) Large Parking Lot (reserved), enclosure (3)

refers:

- CTW-1: 17 reserved spaces
- NATMSACT DET: four reserved spaces
- RESDET: four reserved spaces
- UNC: eight reserved spaces
- VT-7: 11 reserved spaces
- VT-19: 10 reserved spaces
- VT-23: 10 reserved spaces
- Fire Dept: 12 reserved spaces

(c) NAS Meridian Air Operations Building: All spaces in this parking lot are controlled by the NAS Meridian Air Operations Officer and are for Air Operations Department and FAA personnel only.

(d) NAS Meridian OFT Building: All spaces for this parking lot are controlled by the CTW-1 Training Officer.

(e) NAS Meridian Supply Support Building: All spaces in this parking lot are controlled by the NAS Meridian Supply Officer.

(f) LOX Farm: One space is reserved on the north side of Stack Road, enclosure (1).

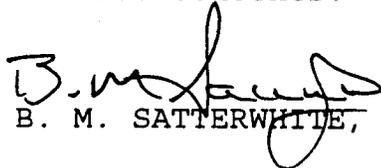
(g) Open Parking: All spaces in the centroid area that are not reserved are available on a first-come first-serve basis. Parking is not permitted on grass or dirt areas unless specifically designated for parking. Any unauthorized vehicle parked in an area that is not designated for parking or in a reserved space is subject to be ticketed.

(h) Motorcycle Parking: As indicated in enclosure (1), spaces shall not be reserved but may only be used by motorcycles and not by other automotive type vehicles.

NOTE: ALL RESERVED PARKING IS CONSIDERED RESERVED 24 HOURS A DAY, SEVEN DAYS A WEEK, EXCEPT WHEN REQUIRED FOR SPECIAL EVENTS.

(4) Special Event Parking. Special events, such as airshows, change of commands, or open house functions, may require special parking areas for private vehicles, especially those from the private sector. When such parking is necessary a cumulative effort between NAS Meridian Security and Air Operations Departments shall be undertaken to provide the necessary parking.

6. Action. Commander, Training Air Wing ONE units shall delegate such authority as may be necessary to ensure full compliance with the intent of this instruction. Appropriate personnel shall ensure widest dissemination of this instruction in order to permit all concerned parties an opportunity to become familiar with its contents.

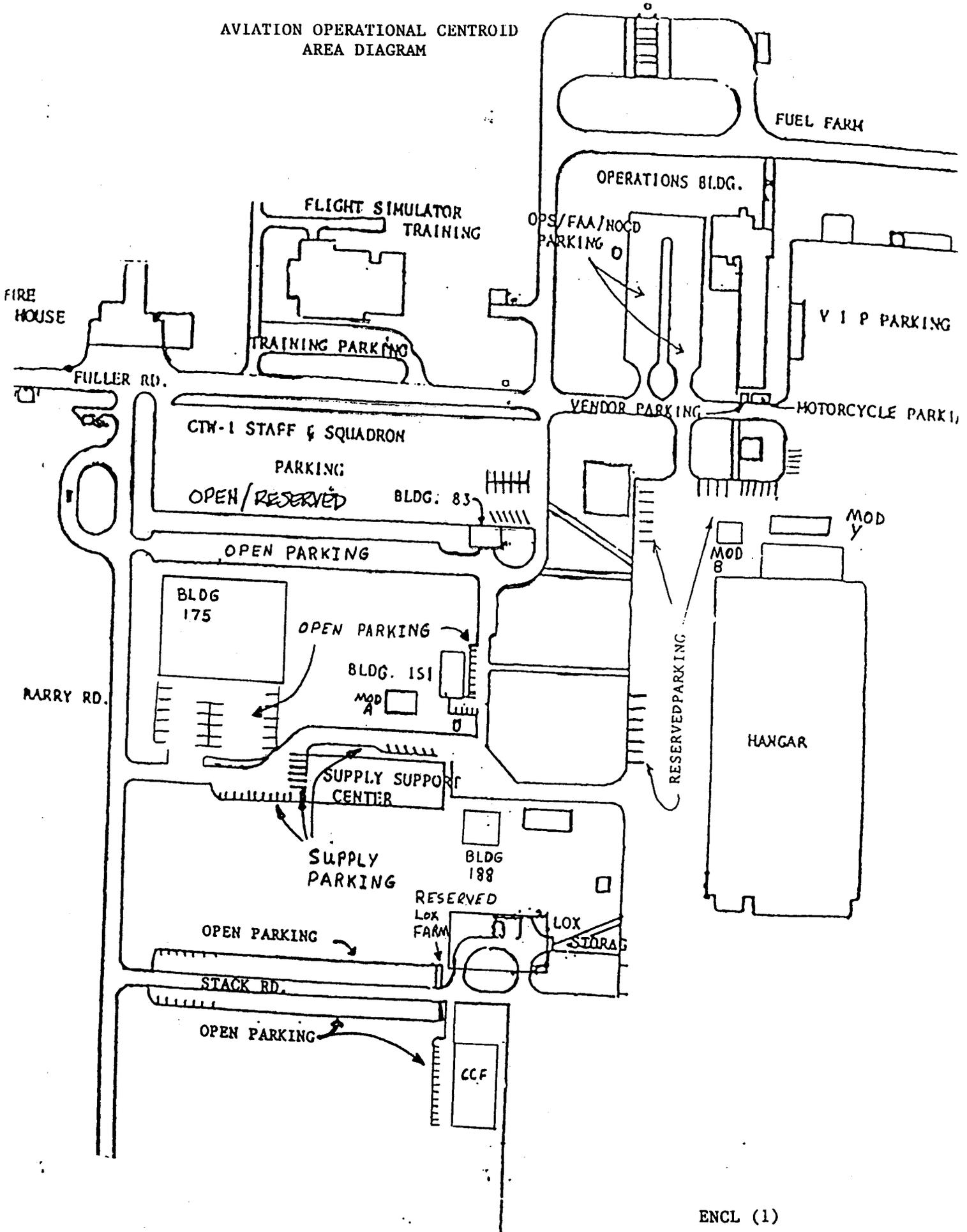

B. M. SATTERWHITE, JR.

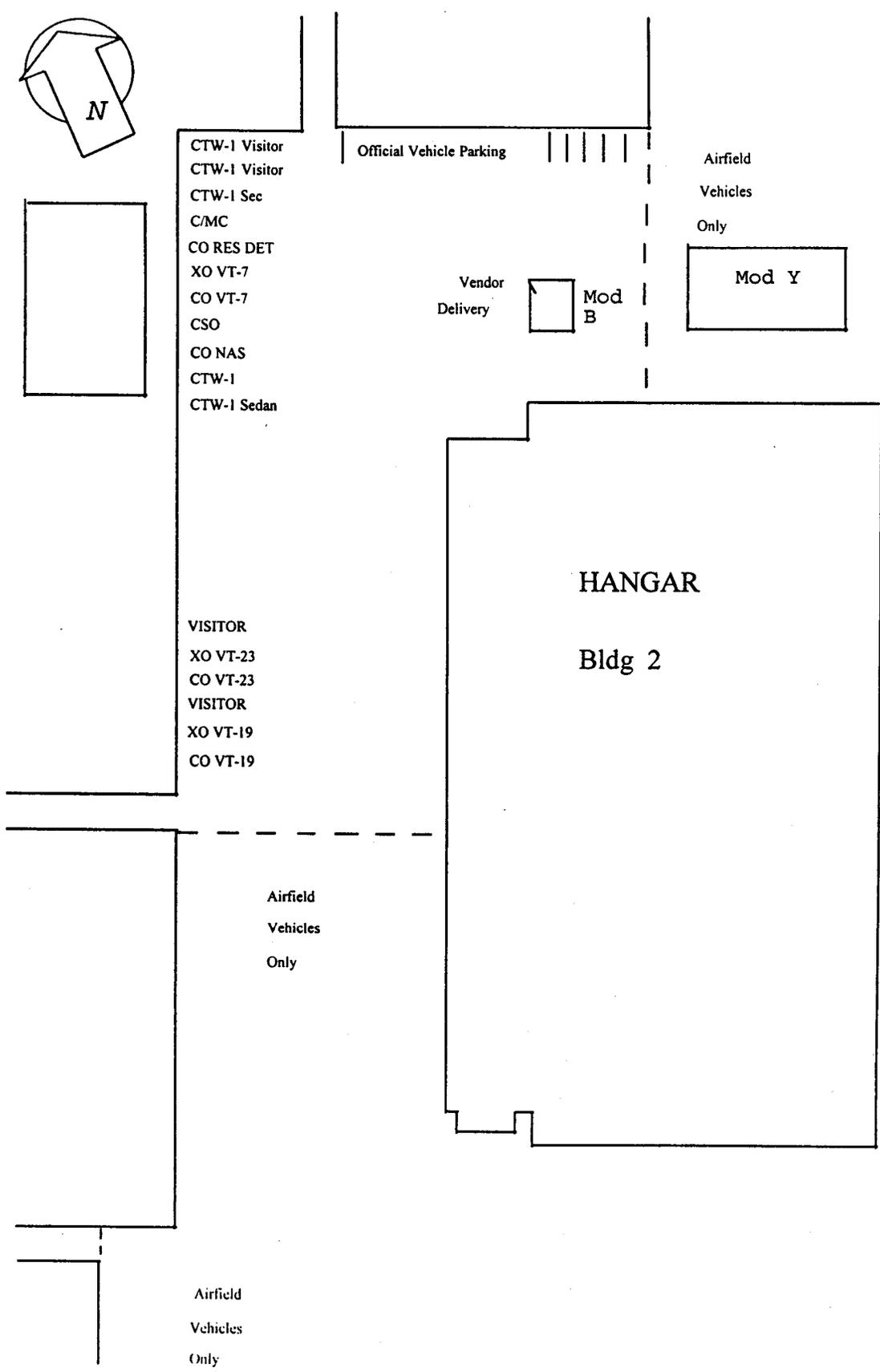

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Distribution:
COMTRAWINGONEINST 5216.4A
List I, Case II
List II, Case I (A/D)
List III, Case I
NASMERINST 5605.1
List B

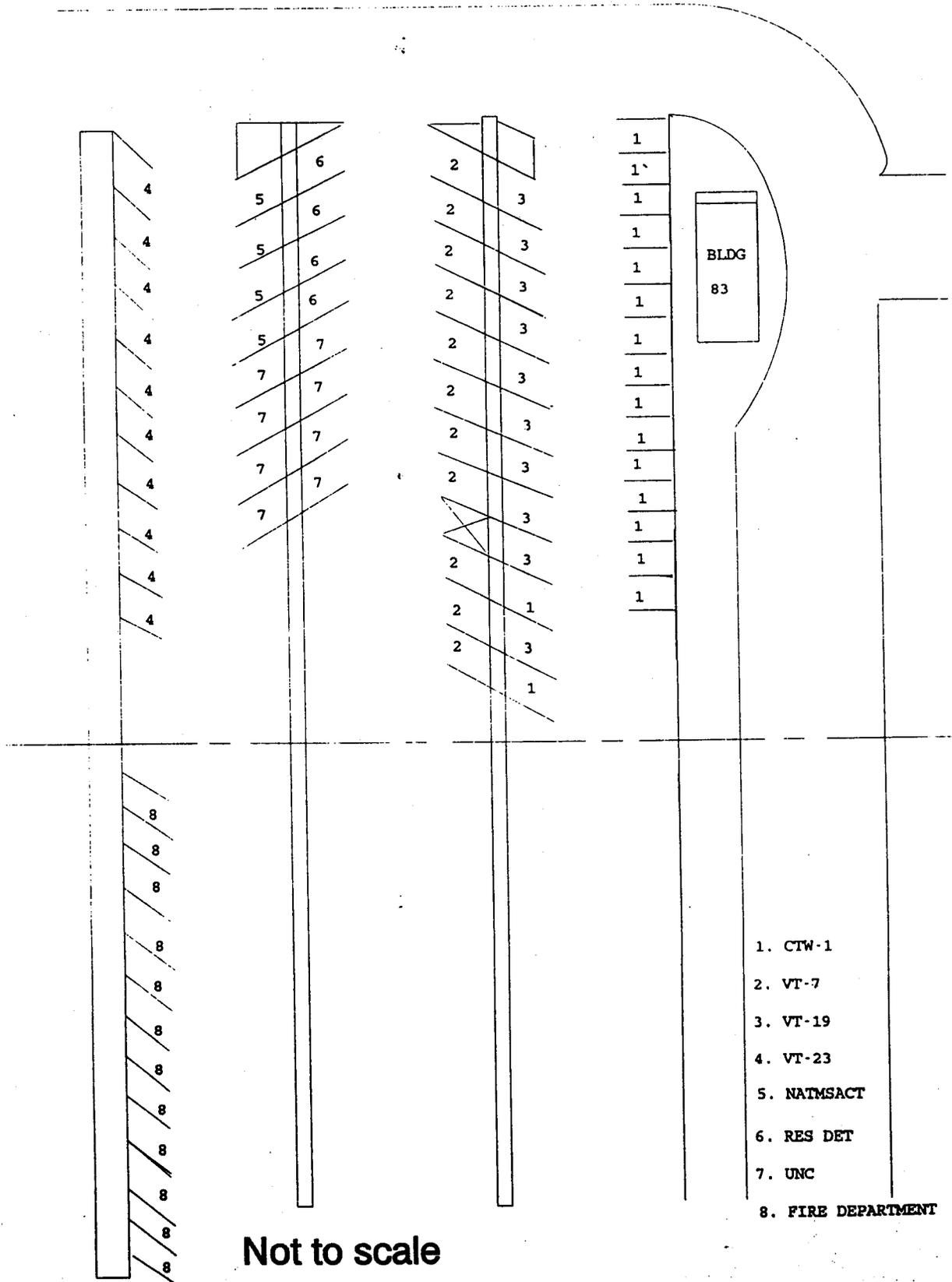
Stocked:
NAS Meridian

AVIATION OPERATIONAL CENTROID
AREA DIAGRAM





SQUADRON AND CONTRACTOR PARKING DIAGRAM



Not to scale