



DEPARTMENT OF THE NAVY
NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RHODE ISLAND 02841-5000

NETCNPT/LOCAL AREA RI
COORDINST 5100.1C
Code 26
17 Jun 92

NETCNPT/LOCAL AREA RHODE ISLAND COORDINATOR INSTRUCTION 5100.1C

From: Commander

Subj: TRAFFIC REGULATIONS

Ref: (a) OPNAVINST 11200.5C
(b) OPNAVINST 5100.12F
(c) NETCNPT/LOCAL AREA RI COORDINST 5500.5
(d) OPNAVINST 5100.25A
(e) Title 23, Code of Federal Regulations, Part 1230

Encl: (1) Registration requirements for privately owned vehicles
(2) Motor Vehicle Traffic Enforcement Policy
(3) Motorcycle, Motorized Bicycle and Minibike Regulations
(4) Protection, Registration, and Operation of Bicycles
(5) Pedestrian Safety and Regulations
(6) NETC Vehicle Towing Policy

1. Purpose. To consolidate and update requirements governing the enforcement of traffic policy, administration of enforcement procedures, regulation of vehicles including trucks, automobiles, motorized bicycles, motorized tricycles, minibikes, and bicycles, and regulation of pedestrians, including joggers. This instruction has been revised significantly and should be reviewed in its entirety.

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roller skaters, skateboarders and rollerbladers

2. Cancellation. NETCNPTINST 5100.1B.

3. Background. Reference (a) establishes policy, responsibilities and procedures for motor vehicle traffic supervision within the Department of Defense (DOD). Reference (b) establishes the Navy Motor Vehicle Safety Program for government and privately-owned motor vehicles. The Commander, Naval Education and Training Center (NETC) has responsibility for the implementation and enforcement of Navy motor vehicle safety rules and regulations. Reference (c) tasks the NETC Security Division Officer with the enforcement of motor vehicle policy. Reference (d) adds additional requirements for cyclists and joggers as required by the Navy Recreation, Athletic, and Home Safety (RAHS) Program. Reference (e) establishes highway safety program standards applicable to federally administered areas.

4. Area. This instruction governs all naval activities located on board the NETC complex, the pier, housing and recreational areas, tank farms and access roads to these facilities.

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5. Applicability. The following motor vehicle operators, passengers, and pedestrians shall abide by the contents of this instruction:

- a. All military personnel at all times (on and off base).
- b. All civilian personnel in a duty status (on and off base).
- c. All persons in any government motor vehicle (on and off base).
- d. All persons on the NETC complex.

6. Policy. The operation of a privately-owned motor vehicle on board the NETC complex is a conditional privilege extended by the Commander. Individuals requesting this privilege will meet the following conditions:

- a. Comply with the requirements for NETC registration of vehicles, as outlined in enclosure (1).
- b. Comply with laws and regulations governing motor vehicle operation (enclosure (2)).
- c. Possess, while operating a motor vehicle, and produce upon demand of enforcement personnel, vehicle registration, valid driver's license and proof of liability insurance.
- d. Attend remedial driver training or participate in substance abuse programs as determined by the Commander. For military personnel, attendance in these programs will be mandatory. Persons who have been determined to have been at fault in a traffic accident while operating a Navy motor vehicle will attend remedial driver training. Offenders, military or civilian, driving private motor vehicles on NETC shall be required to attend such a course as a condition of continued authorized use of their vehicles on NETC.
- e. Comply with requests for evidential tests for alcohol or other drug content of their blood, breath, and/or urine if lawfully stopped, apprehended, or cited for any offense allegedly committed while driving or in physical control of a motor vehicle on the installation.
- f. Wear, when operating a motorcycle, motor scooter, moped, or minibike, the personal protective equipment required by enclosure (3).
- g. Comply with the regulations and safe operating practices for bicycles as outlined in enclosure (4).
- h. Comply with the regulations for pedestrian safety in enclosure (5).
- i. Bicycling, jogging, roller skating, skateboarding and roller blading are strictly prohibited on any part of Defense Highway (Burma Road) due to unsafe conditions, i.e., inadequate shoulders along the highway for this type of activity."

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(1) Government Motor Vehicles. Government motor vehicles shall be equipped with safety belts as required by reference (e).

(a) Safety belts shall be maintained in a serviceable condition and shall be readily available and used by driver and passengers.

(b) All persons operating or riding in or on any Navy motor vehicle shall use safety belts in a proper manner. Individuals shall not ride in seating positions where safety belts have not been installed, have been removed or rendered inoperative. This does not apply to passengers riding buses not equipped with safety belts. Additionally, passengers shall not ride in the cargo areas of motor vehicles. When not prohibited by law, and vehicle is to be used to carry passengers in the cargo area, the vehicle must be modified to include the installation of safety belts which meet Standards 208, 209, and 210 of reference (e).

(c) All children under age four weighing less than 40 pounds, shall use an infant or child safety seat, approved by the U.S. Department of Transportation, in a proper manner while riding in a Navy motor vehicle.

(d) The operator of any Navy motor vehicle is responsible for informing all passengers of all applicable safety belt, child safety seat, and personal protective equipment requirements of this instruction. It is the responsibility of the senior occupant or rider of the vehicle to ensure compliance by all passengers with those requirements.

(e) Individuals shall not be authorized to operate Navy motor vehicles during the following:

1 Periods of suspension or revocation of operator's license by any state or host nation.

2 Periods of suspension or revocation of base driving privileges for driving under the influence of alcohol or other drugs and/or other traffic violations which constitute a "moving violation" of base, state, or federal traffic codes.

(2) Private Motor Vehicles. Private motor vehicles shall be equipped with safety belts, as required by reference (e).

(a) All persons operating or riding in or on any private motor vehicle, shall use safety belts in a proper manner. Individuals shall not ride in seating positions where safety belts have not been installed, have been removed or rendered inoperative. This does not apply to passengers riding in forms of public transportation when safety belts are not available or have been rendered inoperative; nor does it apply to historic/antique vehicles being driven to/from/in parades/displays, etc. Additionally, passengers shall not ride in the cargo areas of motor vehicles when prohibited by state or local laws. When not prohibited by law, and the vehicle is to be

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used to carry passengers in the cargo area, the vehicle must be modified to include the installation of safety belts which meet Standards 208, 209, and 210 of reference (e).

(b) All children under age four weighing less than 40 pounds, shall use an infant or child safety seat, approved by the U.S. Department of Transportation, in a proper manner while riding in a private motor vehicle on NETC. Parents/guardians of newborn infants shall ensure that all newborns are placed in an approved child safety seat prior to transporting home from naval hospitals or clinics.

(c) The operator of any private motor vehicle on NETC is responsible for informing all passengers of applicable safety belt, child safety seat, and personal protective equipment requirements of this instruction, and for ensuring compliance by all passengers.

(d) Registration requirements. The NETC Security Officer is the issuing authority for vehicular installation passes, tabs, and decals granting ingress, egress and parking privileges for the NETC complex. In order to maintain security, facilitate traffic control, and expedite gate entry and departure, each vehicle operated on property controlled by Commander, NETC, will carry identification as a government activity vehicle or, in the case of a privately owned vehicle, a valid, current pass (installation tab and decal) or permit issued by the Security Officer. Specific requirements for the registration and operation of privately owned vehicles on NETC are outlined in enclosure (1).

b. Maximum Driving and On-Duty Time. This paragraph pertains only during peacetime conditions and to full-time motor vehicle operators, such as over-the-road truck and bus drivers, school bus drivers, security patrol vehicle operators and operators of vehicles carrying explosives or other hazardous cargo during peacetime conditions.

(1) No person shall drive or require another to drive a motor vehicle during any duty period if that duty period was not preceded by at least eight consecutive hours off duty.

(2) In any duty period, a person may not drive or require another to drive a motor vehicle for more than a total of ten hours, or after having been on duty for fifteen hours, or after eight hours if the vehicle is carrying explosives or other hazardous cargo. (If vehicle carrying explosives or other hazardous cargo makes an off-station trip requiring more than eight hours driving time, two drivers shall be assigned. Assigned drivers shall relieve each other of driving responsibility and may drive no more than eight hours each. Total driving time for both drivers shall not exceed ten hours).

(3) Fire truck and crash and rescue vehicle drivers who are assigned to 24-hour rotating shifts with sleeping accommodations are exempt from the above duty time restrictions.

c. Wearing portable headphones, earphones, or other listening devices while operating a motor vehicle or while jogging, walking, bicycling or skating on roads or streets on NETC is prohibited. American National Standards Institute (ANSI) D.16.1-1983 defines a road as ". . . that part of a traffic-way which includes both the roadway and any shoulder alongside the roadway."

d. Alcoholic Beverages. While onboard NETC, the operator/passenger(s) of a motor vehicle are prohibited from having open containers of alcoholic beverages in their possession. Further policy governing intoxicated driving is established in reference (a).

e. Radar Detection Devices. The use of radar detection devices to indicate the presence of speed recording instruments or to transmit simulated erroneous speeds is prohibited on NETC.

f. Detours. Detours for construction or special events must be approved through the Security Division and will be coordinated with Public Works as required.

"g. It is strictly prohibited, and a violation of this instruction, for a service member to operate a vehicle on board NETC after it has been determined by the Traffic Court Judge that driving privileges have been revoked or suspended. The offense is punishable as a violation of the Uniform Code of Military Justice, Article 92, a failure to obey a lawful general order." CH2 14/19/94 JVB

b. Enforcement Personnel. Persons under supervision of the installation law enforcement officer who are authorized to direct, regulate, and control traffic, and to apprehend or arrest violators of laws or regulations. They are usually identified as military police, security police, civilian guards, or DOD police.

c. Eye Protective Device. Goggles, a windshield on the vehicle, a face shield, or eye glasses (excluding contact lenses) which are constructed with safety lenses.

d. Driver's License. A license to operate a motor vehicle under the laws of a state, the District of Columbia, a U.S. territory or possession, a host country, or under international agreements (international driver's license). Also, a vehicle operator's permit issued by an agency of the U.S. Government, or an overseas command.

e. Motor Vehicle. Any vehicle driven or drawn by mechanical power, and manufactured primarily for use on public streets, roads, and highways (vehicles operated only on a rail or rails are excluded).

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f. Moving Violations. A violation of any traffic law, ordinance, or regulation while operating a vehicle. Moving violations typically involve one or both of the following:

a. Unsafe act. An act or omission in traffic that is hazardous.

b. Unsafe condition. Causing or permitting an illegal and possibly hazardous condition of:

(1) Highways, roads, or streets used by traffic.

(2) Vehicles used in traffic.

(3) A pedestrian or driver in traffic.

g. Nonmoving Traffic Violation. A violation of any traffic law or regulation affecting the use or protection of streets or highways. These laws need not be issued primarily with the goal of making streets or highways safe.

h. Operating Privilege. The conditional privilege extended by Commander, NETC, to an individual permitting the operation of a motor vehicle within the boundaries of NETC. This privilege is subject to suspension or revocation by the Commander or his designated representative.

i. Peak Traffic Hours. Peak traffic periods on board NETC are: 0700-0830, 1100-1300, and 1600-1700.

j. Pedestrian. Any person not in or on a motor vehicle or other road vehicle.

k. Point System. An administrative aid for evaluating driving performance by assessment of weighted point values for moving traffic violations.

l. Registration. The registration certificate and registration plates issued under the laws of a state or foreign country.

m. Revocation of Driver's License. The termination by formal action of state, host nation, or overseas command authority of a person's license or privilege to operate a motor vehicle on the public roadways. This termination is not subject to renewal or restoration except that application may be presented and acted on by the state, nation, or overseas command authority after the expiration of the period set by state or host nation law or overseas command regulation.

n. Safety Belt. Includes lap belts and shoulder harness and child restraints.

o. Suspension of Operator's License or Privilege. The temporary withdrawal by official action of the issuing authority of an individual's privilege to operate a motor vehicle. When taken by Commander, NETC, this action will be for a specified period up to a maximum of 24 months. *OH1 240/123 TW or his designated representative*

p. Traffic. Pedestrians, vehicles, or other conveyances, singly or together, using any street or highway for the purpose of travel.

q. Traffic Control Devices. Signs, signals, markings, lights, and devices placed by a proper official to regulate, warn or guide traffic.

r. Traffic Supervision. Keeping traffic in order on streets and highways, within existing laws and regulations, to make their use safe and expeditious. This term includes:

(1) Traffic law enforcement. Applies to regulations relating to use of streets and highways and ownership and operation of motor vehicles.

(2) Traffic Direction and Control. Providing information, direction and instruction to drivers and pedestrians which will aid them in reaching their destinations safely and lawfully.

(3) Traffic Accident Investigation. Motor vehicle accident investigation includes, but is not limited to, aid to the injured, protection of property and evidence, on-the-scene control of traffic, examination and recording of evidence, interviewing those involved, questioning witnesses, appropriate law enforcement action and submission of an official report.

s. Motor Vehicle Traffic Accident. An unintended event causing injury or damage, and involving one or more motor vehicles on a highway, road, or street that is publicly maintained and open for public vehicular travel.

t. Coddington Cover "Training Country". The area to the north of Whipple Street which extends south on Elliot Avenue to Perry Street.

9. Responsibilities

a. The Security Officer is charged with roadway traffic supervision requiring police power, including traffic law enforcement and motor vehicle accident investigation. In addition to these functions, the Security Officer has responsibility for registration and administration of traffic violations and driver records implementing the accident prevention program, conducting police traffic supervision training, maintenance of traffic control signs and devices and liaison with civil law enforcement agencies in the promotion of safe driving.

b. The Safety Officer will manage the motorcycle safety training course. Operators successfully completing this training shall be issued a completion

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card. Operators failing to successfully complete the safety training program shall reenroll and successfully complete the program prior to being issued a completion card.

"c. The Traffic Court will be comprised of a Traffic Court Judge who shall, consistent with this instruction, and as the Commander's designated representative, judge the guilt or innocence of traffic violators, administratively assess points, and impose suspension or revocation of driving privileges."

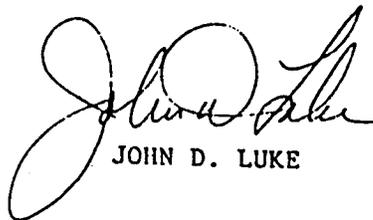
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d. Individual Motor Vehicle Operators. It is incumbent upon all personnel who are privileged to drive on NETC to be knowledgeable of, and comply with, the laws and regulations applicable to the operation of motor vehicles on NETC.

10. Action. Enclosures (1) through (5) establish motor vehicle, bicycle, and pedestrian safety rules and regulations for NETC. Enclosure (6) outlines the NETC towing policy. Commanders, commanding officers and officers-in-charge of all tenant, component, and associated activities of NETC will ensure the procedures described in this instruction are closely scrutinized and widely disseminated to all personnel.

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JOHN D. LUKE

REGISTRATION REQUIREMENTS FOR PRIVATELY OWNED VEHICLES OPERATING ON NETC

1. Privately-owned vehicles operating on NETC must have a valid registration from a state or territory, as required by reference (a). Possession of a certificate of state registration as required by the state in which the vehicle is registered is also required.
2. The currently effective vehicle decal of military personnel from other military installations will be honored for admittance to the base. However, personnel permanently assigned to the base or commands and activities on the naval complex will obtain an NETC installation tab and decal from the cognizant issuing office within the first 30 days after reporting.
3. Restrictions on Vehicle Registration in Name of Applicant
 - a. No person may register another person's vehicle when applying for an installation tab and decal except in cases where the vehicle is registered in the name of applicant's spouse or immediate family member. Immediate family is identified as mother, father, brother, sister, son, and daughter only. If immediate family surname is different from that of the individual requesting a tab and decal, a letter to the appropriate security officer specifically stating relationship and authority to use the vehicle is required.
 - b. In unusual circumstances, the NETC Security Officer may approve the registration of another person's vehicle when applying for a tab and decal.
4. Liability Insurance Requirements
 - a. Each nongovernment motor vehicle operated on board the naval complex must be insured with motor vehicle liability insurance. The minimum limits of liability insurance required are \$25,000/\$50,000 personal liability automobile insurance and \$10,000 property damage.
 - b. Applicants for base installation tabs and decals must certify in writing the possession of motor vehicle liability insurance with an accredited insurer of not less than the amounts specified in paragraph 4. The certification should read as follows: "Coverage will be maintained in effect for this vehicle as long as a base tab and decal are authorized."
5. Loss or removal of privately-owned vehicle (POV) identification (installation tab and decal) will be reported to security immediately.
6. The POV identification (installation tab and decal) is not transferable.
7. All POV tabs and decals remain the property of the Department of the Navy. They must be removed and returned or certification made that they were destroyed on the specified expiration date or earlier termination of authorization. Despite any previously authorized expiration date, an

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authorization automatically expires upon discharge or release from active duty from the military service or 30 days after reporting to a new permanent duty station or area; upon termination of civil service employment or other employment as a civilian; or upon sale, transfer of title, or other disposal of the vehicle.

8. POV tabs and decals are intended only for gate or perimeter control; they do not serve as personal identification or for other purposes, such as admittance to security or limited areas.

9. The requirement for motor vehicle liability insurance, a state safety inspection, valid license plate, and valid vehicle operator's license is continuous for the entire length of time a tab or decal is displayed on a vehicle registered with the base.

10. Any change which affects the registration of the vehicle (e.g., license plates) with the Security Division will be reported in person or in writing to the NETC Security Officer within ten days of occurrence. Include the full name, social security number, and a description of the vehicle on which the change has occurred when sending the information in writing. Failure to maintain a current registration record may result in administrative action.

11. The registration of a motor vehicle or its physical presence upon the base constitutes implied consent of the owner or operator for a search of the motor vehicle for contraband.

12. Lending of Privately Owned Vehicles (POVs)

a. The lending of a POV is a dangerous habit which may result in serious consequences such as the registered owner being held responsible for any property damage, personal injuries, or traffic violations committed by the operator. In addition, the lending of a POV for monetary consideration may void vehicular insurance.

b. Operation of a POV on the base by other than the individual to whom the installation tab and decal were issued will require the driver of said vehicle to have possession of the following:

(1) A valid operator's permit (driver's license) for the type of vehicle being operated.

(2) The state registration certificate or other document required by state law or evidence of ownership for the vehicle.

(3) A military or dependent's identification card (ID) or a DOD identification badge.

(4) Written authorization to operate the vehicle from the individual to whom the tab and decal were issued. This authorization must be typewritten

or written in ink, dated, and contain a description of the vehicle, the period for which the authorization is valid, and the signature of the registered owner.

c. The spouse or dependent(s) of the individual to whom the tab and decal were issued are not included in this requirement for written permission to operate the vehicle. If the spouse or dependent bears different surname than that of the individual to whom the tab and decal were issued, written permission to operate the vehicle is required.

d. Personnel lending their vehicles without giving the borrower the proper written permission to operate as required by this instruction, the vehicle registration, or other evidence of ownership as required by state law are subject to administrative action.

e. Personnel borrowing and driving a vehicle on the complex without the required affidavits are also subject to administrative action.

13. Effective Periods for Installation Tabs and Decals

a. Installation tabs and decals will be issued to active duty military personnel for a period of three years or for the duration of their current enlistment.

b. Installation tabs and decals issued to retirees and DOD civilian employees will normally be effective for a period of three years.

c. Installation tabs and decals issued to all other persons will be effective for a period of one year or expiration of personal ID badge/pass issued by NETC Newport.

d. In all cases, automatic expiration is as of midnight on the last day of the month indicated by the ancillary stickers.

14. Ancillary Stickers

a. Vehicle registration expiration stickers will be issued with all permanent POV tabs and decals. These stickers are 1½ inches by 1½ inches with black numerals printed on yellow background. The black numerals indicate the month and terminal digit of the year of expiration of the authorization.

b. On-base housing resident "Q" stickers will be issued to all personnel assigned housing on board NETC by the NETC Security Division. These stickers are 1 inch by 1 inch with a black "Q" on a yellow background.

c. Rank insignia stickers will be issued to grades O6-10. O6 stickers are 1½ inches by 1½ inches and show a black eagle on a white field; O7-10 stickers are 1½ inches by 1½ inches and show a white star or stars on a blue field.

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d. Rate insignia stickers will be issued to rates E-7 through E-9. These stickers are 1 inch with a white background and black numerals indicating the rate level.

e. Ancillary stickers will be placed to the viewer's right of the decal.

15. Types of Permanent Installation Tabs and Decals Issued and Placement on Vehicle

a. Each qualified vehicle will be issued a DD Form 2220 (POV entry permit), an installation tab, and a registration expiration tab (ancillary number).

b. The standard permanent POV entry permit (decal) is 1½ inches by 4 inches, printed on white reflective sheering with tamper-proof feature. Across the top is the wording "Department of Defense." At the bottom is an alphabetical/numerical serial number. In the center are the words "Registered Vehicles" and the DOD seal centered on the right side of the decal. Dark blue is the single color used for borders, legend, and serialized identification.

c. The installation tab is ½ inch by 3½ inches in size. The color for each registrant is:

(1) Officers - Blue background with white legend.

(2) Enlisted - Red background with white legend.

(3) Civilian - Green background with white legend.

(4) Contractor - White background with black legend.

d. The expiration tab is 1½ inches by 1¼ inches in size with black numbers on yellow background.

e. The DOD decal will be placed at the left lower or center top of the windshield, or on the front bumper on the driver's side.

16. Personnel Authorized Blue Installation Tabs

a. Regular and reserve officers assigned to duty at the naval complex and their dependents (includes all components and associated activities and units homeported in Newport).

b. Regular and reserve officers retired with pay or their dependents.

c. Widows, widowers, or dependents of deceased officers of the armed forces.

d. Local resident dependents of armed forces officers on active duty elsewhere if the dependents are regular and frequent visitors to the NETC complex.

e. Reserve officers on active duty in excess of 90 days assigned to the base.

f. Reserve officers on inactive duty who are drilling members of a reserve unit which regularly drills in the state of Rhode Island.

17. Personnel Authorized Red Installation Tabs

a. Regular and reserve enlisted personnel assigned to duty at the base (includes all components and associated activities and units homeported in Newport) or their dependents.

b. Regular and reserve enlisted personnel retired with pay or their dependents.

c. Widows, widowers, or dependents of deceased enlisted personnel of the armed forces.

d. Local resident dependents of armed forces enlisted personnel on active duty elsewhere if the dependents are regular and frequent visitors of this base.

e. Reserve enlisted personnel on active duty in excess of 90 days assigned to this base.

f. Reserve enlisted personnel on inactive duty who are drilling members of a reserve unit that regularly drills in the state of Rhode Island.

18. Personnel Authorized Green Installation Tabs

a. Civilian employees of this base approved for on-base driving and parking privileges.

b. Other personnel recommended by commanding officers or officers in charge and approved by the base commander.

19. Personnel Authorized White Installation Tabs. Authorized for issue to contractor personnel approved for on-base driving and parking privileges. Other type contractor personnel will be issued a temporary decal up to one year.

20. Authorization and Procedure for Obtaining Temporary Vehicle Passes (TVP's)

a. For NETC Newport, the TVP is a color-coded printed form which is displayed on the vehicle dashboard and indicates the date the authorization expires. This permit is not transferable. Color coding is as follows:

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- (1) Blue - Personnel authorized permanent blue tabs and decals.
- (2) Red - Personnel authorized permanent red tabs and decals.
- (3) Green - Personnel authorized permanent green tabs and decals.
- (4) White - Contractor and other non-Navy and non-DOD personnel.

b. Persons authorized

- (1) Contractor employees as requested by sponsor.
- (2) Other individuals authorized by the NETC Security Officer.
- (3) Temporarily assigned personnel.
- (4) Persons operating a vehicle with a temporary registration.

c. Applicants must meet the same requirements as indicated for a permanent vehicle tab and decal and must satisfy the issuing authority of their eligibility.

21. Decals and TVPs will be issued by the Security Division Pass Office, Bldg. 116, adjacent to Gate 1, Monday-Friday, 0730-1630 and the second and fourth Saturday's, from 1000-1400.

22. Authorization and Procedure for Securing Casual POV Entry Permit (Guest Pass - Visitor Pass)

a. Passes may be issued for a period of one to thirty days. The issuing authority will determine the expiration date of the guest pass from the information provided and will stamp/write this date on the pass.

b. Visitor guest passes will be issued at the Pass Office, Bldg. 116, located by Gate 1.

c. The purpose of the visitor pass is to allow personnel who have an official need to remain on government property or visit the base for a period longer than one entry but less than one month to enter and exit the perimeter gates without being required to secure a pass each time. The visitor pass allows access for those personnel eligible for a permanent decal but who are unable to obtain one because of a valid reason.

d. A visitor pass may be issued to a vehicle carrying members of the armed forces, their dependents, and other authorized visitors. This type visitor pass may also be issued to military personnel and other authorized visitors who drive rental automobiles for periods of less than one month.

e. Applicants for visitor passes will report to the Pass Office and present proper identification and a valid driver's license. Guests will certify by signature on the visitor pass that required liability insurance is in effect for the vehicle. Security personnel will ensure that the individual requesting the pass is not on the vehicle operator's suspension list.

f. The Security Department is charged with the responsibility of issuing all visitor passes. Tenant commands may coordinate with NETC Security for passes issued for specific events prior to their occurrence. Specific commands have been delegated the authority to issue visitor passes without prior coordination.

g. Only one visitor pass may be issued per vehicle.

h. Visitor passes will be issued at the Security Division Pass Office, Bldg. 116, Monday-Friday, 0730-1630, and at the Security Dispatcher's Office when the Pass Office is closed.

23. Procedures for Gaining Access to NETC Newport for Special Events, e.g., Weddings, Graduations, Changes of Command, Retirement Ceremonies, and Private Parties

a. Requests for parking assistance (as staffing manpower permits) and traffic control (if required) for special events will be made with the Security Division a minimum of five working days prior to the date of the scheduled event. Point of contact for this assistance is the NETC Deputy Chief of Police, who can be reached at 841-3767.

b. Guest lists should be provided for private functions to the Security Division a minimum of 48 hours prior to the scheduled event. Point of contact is the Security Division Administrative Assistant, who can be reached at 841-3025.

24. Commander, NETC, Newport, Visitor's Pass. Commander, NETC may issue a visitor's pass to local dignitaries which will allow them access to NETC at any time. The visitor's pass, which is 3½ inches by 2½ inches, will bear an expiration date and is signed by Commander, NETC or his designated representative. The visitor's pass will allow the bearer to come on board NETC without any additional vehicle identification.

25. President, Naval War College, Visitor's Pass. The Naval War College also has an approved visitor's pass which will allow the holder access to NETC at any time without any additional vehicle identification.

26. Guests of the Officers' Club and Naval War College Museum. Guests of the Officers' Club and Naval War College Museum are required to enter and exit through NETC Gate 1. They may obtain a guest pass at Gate 1 during that gate's respective hours of operation. The vehicles must have a valid registration from any state, and the operator must abide by all NETC traffic regulations. Passes will be returned to the Gate 1 sentry upon departure.

MOTOR VEHICLE TRAFFIC ENFORCEMENT POLICY

1. Administration of Traffic Violations. The purpose of the traffic point system is to provide an impartial and uniform administrative device for evaluating the driving performance of all personnel who have been granted the privilege to operate motor vehicles by the Commander, NETC. Adoption of the point system does not preclude NETC operating privileges being suspended or revoked without regard for point assessment under the system.

a. The traffic point system provides that points will be assessed to the driving records of personnel who have been evaluated as responsible for specific traffic violations within the NETC complex. When a violator has accumulated 12 points in 12 months, 18 points in 24 months, or three parking violations in six months, his installation driving privileges will be suspended for a stipulated period of time. Points assessed against an individual will remain in effect for 24 months or final termination of employment, whichever is sooner, except that suspension for a period of at least three months will erase assessed points from his/her record upon reinstatement of driving privileges.

b. Points will be assessed automatically by the Traffic Court Judge and recorded on OPNAV 5560/1, whenever the violator:

(1) Has received notification of a violation for which points are assessable, such as by Armed Forces Traffic Ticket (DD Form 1408) or other report.

(2) Has willfully and knowingly failed to comply with installation registration requirements.

c. Dependents of personnel permitted to drive vehicles registered on NETC are considered the responsibility of the sponsor to whom driving privileges were originally extended. Points assessed to dependents for traffic violations will be assessed to their individual records and not their sponsor's. When the dependent's privilege to operate a motor vehicle on the complex has been suspended, it is the responsibility of the sponsor to ensure compliance with the suspension order. Failure to do so will result in suspension of the sponsor's privilege.

d. Visitors committing a minor violation shall be stopped, courteously informed of the violation committed and then permitted to proceed.

2. Traffic Tickets. For violations by individuals committing traffic offenses on the NETC complex, an armed forces traffic ticket or a U.S. District Court violation notice will be issued by those personnel authorized by the Security Officer. Personnel issued armed forces traffic tickets will not be required to report to traffic court unless so instructed. Traffic court will be held at 0900-1200 each Wednesday in Bldg. 116, at Gate 1. Appearance in U. S. District Court, in response to a U. S. District Court violation notice, when required, will be scheduled through the magistrate court system.

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a. A copy of the armed forces traffic ticket will be forwarded to the offender's command; the command of the dependent's sponsor; or to a civilian employee's supervisor, other designated official, or employer.

b. For those violations where command action is requested, the portion of the ticket, "Report of Action Taken on Traffic Violation," will be completed and returned by the command concerned.

c. When the "Report of Action Taken" is returned to NETC Security, an entry will be made on the vehicle registration and driver record as appropriate.

d. Upon completion of U. S. District Court, the sentence, if any, will be reported to the Pass and Decal Office to be recorded on the driving record.

3. Suspension or Revocation of NETC Operating Privileges

a. An individual's driving privileges may be suspended or revoked by the Director for Operations or Command Management Director acting for the Commander for good and sufficient reason. The violator will be notified of this action by letter via his command. *Traffic Judge*

b. When an individual whose operating privileges have been suspended is apprehended while driving on NETC, action will be taken to convert the suspension order to a revocation.

c. When the NETC driving privilege has been suspended or revoked as a result of point accumulation due to manslaughter, leaving the scene of an accident, driving while intoxicated (DWI) or other serious violation, the appropriate state motor vehicle authorities will be notified.

d. Individuals whose driving privileges have been suspended may reapply to the Pass and Decal Office, Bldg. 116, NETC, at the end of the period of suspension.

e. Personnel may appeal any conviction or sentence imposed by the traffic court, or any suspension of driving privileges, in writing, via their commanding officer to Commander, NETC. Any person wishing to appeal a conviction or sentence dealing with or related to alcohol must have satisfactorily completed the Navy Alcohol and Drug Safety Action Program (NADSAP). A statement of satisfactory completion of NADSAP from the program director must accompany the written appeal.

f. The use of this system is not to be construed as a disciplinary measure or a substitute for punitive action. It is not intended to interfere in any way with the reasonable exercise of the Commander's prerogative to issue, suspend, revoke, or deny installation driving privileges for cause without regard to point assessments made under this instruction.

4. Implied Consent. Medical examinations may be required of personnel operating vehicles on military installations when they are suspected of being under the influence of intoxicants or drugs or have apparent physical limitations that may have contributed to the hazardous operation of a vehicle.

a. Under the implied consent policy, any person who operates a motor vehicle on a military installation is deemed to have given consent to a chemical breath test, for the purpose of determining the alcohol content of his blood if apprehended, cited, or stopped for any offense arising from acts alleged to have been committed while the person was driving or in actual physical control of a motor vehicle while under the influence of intoxicating liquor.

b. A point assessment and revocation of driving privileges for one year is mandatory for refusal to submit to chemical tests.

c. If a person suspected of driving while intoxicated refuses the request of a law enforcement officer to submit to a chemical test, none shall be given.

d. The law enforcement officer invoking implied consent will warn the individual that his failure to submit or complete such a chemical test will result in the revocation of his privilege to operate a motor vehicle on the installation for a period of one year.

5. Motor Vehicle Accident Investigation. All motor vehicle accidents involving government or privately-owned vehicles that occur within the NETC complex, including Navy housing, will be reported at once. A preliminary investigation will be conducted by the law enforcement officer dispatched to the scene. All information, such as statements of principals and witnesses, and photographs, concerning accidents involving personal injury, death, damage to government vehicles or property, or the possibility of a claim against the government, will be forwarded to the appropriate command for further investigation.

a. All accidents involving government vehicles occurring outside the NETC complex, but within the jurisdiction of the Local Area Coordinator shall be reported to the duty dispatcher, NETC Police Protection Branch, telephone 841-3241. Whenever practical, investigations of off-installation motor vehicle accidents involving government vehicles will be conducted with the civil police agency having primary jurisdiction.

b. When an accident occurs within the jurisdiction of the Local Area Coordinator and results in injury or death to a person on active duty in the armed forces, the information shall be made known to the duty dispatcher, NETC. For a member of the Marine Corps, the Marine Corps, NETC Marine Corps Administration Detachment, 841-3253, shall be notified by the duty dispatcher. The Safety Office, 841-2478, shall be notified the next regular working day.

c. When a dependent of a member of the armed forces is injured or killed in a private vehicle accident which occurs off base, the information should be

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made known to the duty dispatcher, NETC Police Branch, telephone 841-3241. This information will be passed to the NETC CDO/OOD, telephone 841-3456.

d. Failure to report a vehicle accident on board NETC will be grounds for restriction of driving privileges or termination of vehicle registration. Operators of vehicles involved in an accident on board NETC shall report the accident immediately to NETC police (telephone 841-3241) and advise the duty dispatcher of the location, seriousness of the accident, and whether medical attention is required. Operators shall not leave the scene of the accident or move the vehicle until released by NETC police, except to obtain medical aid or remove injured personnel to medical facilities. If necessary to leave because of the foregoing conditions, the operator shall return as quickly as possible. NETC police shall conduct a complete investigation of the accident and prepare necessary reports, including cause and responsibility.

e. A copy of all incident/complaint reports of accidents involving a government vehicle, or any accident involving personal injury or death, shall be provided to the NETC Staff Judge Advocate.

f. All drivers of government vehicles involved in an accident will complete a Standard Form 91 (Operator's Report of Motor Vehicle Accident) as soon as possible after the accident. The original of this form shall be forwarded by the driver to the NETC Transportation Officer, who shall maintain these documents in a central file for at least three years. A copy of the completed form shall be sent by the driver to the NETC Staff Judge Advocate as soon as possible after the accident.

6. Abandoned or Unattended Vehicles. The United States Government assumes no responsibility for unattended private vehicles left on the NETC complex. Registered owners intending to leave their privately-owned vehicles unattended for a period exceeding 31 days will notify NETC police and make application for vehicle storage in the long-term secure parking lot. The owner and a police officer will inspect the vehicle for damage and make note of all damage at the time of storage. The loose contents from the passenger compartment will be inventoried and placed securely in the locked trunk of the vehicle. When the vehicle is reclaimed, it will again be inspected in the presence of a police officer and any new damage noted. Persons other than the registered owner wishing to reclaim a vehicle must present written notarized permission from the owner granting such authority.

a. DD Form 2504 (Abandoned Vehicle Notice) will be conspicuously placed on POVs considered unattended. This action will be documented by an entry in the installation law enforcement desk journal.

b. The owner will be allowed three days from the date the POV is tagged to remove the vehicle before impoundment action is initiated. If the vehicle has not been removed after three days, it will be removed by the installation towing service or the contracted wrecker service. If a contracted wrecker service is used, a DD Form 2505 (Abandoned Vehicle Removal Authorization) will be completed and issued to the contractor by the NETC Police Protection Branch.

c. After the vehicle has been removed, the NETC police officer will complete DD Form 2506 (Vehicle Impoundment Report) as a record of the actions taken.

(1) An inventory listing personal property will be taken to protect the owner, law enforcement personnel, the contractor, and the commander.

(2) The contents of a closed container such as a suitcase inside the vehicle need not be inventoried. Such articles should be opened only if necessary to identify the owner of the vehicle or if the container might contain explosives or otherwise present a danger to the public. Merely listing the container and sealing it with security tape will suffice.

(3) Personal property must be placed in a secure area for safekeeping.

(4) DD Form 2507 (Notice of Vehicle Impoundment) will be forwarded by certified mail to the address of the last known owner of the vehicle to advise the owner of the impoundment action, and request information concerning the owner's intentions pertaining to the disposition of the vehicle.

7. Repairs and Work on Privately Owned Vehicles. Work performed on privately-owned vehicles shall be accomplished at the Hobby Shop Garage, except that such work may be performed by residents of family quarters upon their own vehicles in parking spaces provided at their assigned quarters. No vehicle will be left unattended while on chocks or jacks. Vehicles must have a decal or temporary pass. Cleaning of vehicles may be performed in residential parking lots and designated recreation areas so long as the vehicle is parked in a valid parking area.

8. Approach to Entrance Gates. Operators of vehicles approaching entrance gates shall:

a. Reduce speed sufficiently to permit stopping if not waved through by the gate sentry.

b. Proceed in or out of the gate at a speed not greater than 10 miles per hour.

c. Switch to parking lights during hours of darkness before reaching a point 100 feet from the entrance and remain at such intensity until after passing through the gate.

9. Cargo. Material projecting beyond the ends or sides of vehicles shall not be carried by the operator of any vehicle unless a red flag is attached to the outermost ends of the material during daylight hours or red lights or reflectors are attached during the hours of darkness. Material shall not be transported on bicycles, motorcycles, motor scooters, or mopeds except in a baggage compartment, saddlebag, bicycle basket, or sidecar. Operators of all vehicles shall have cargo tied down on all flatbed and open-type vehicles.

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10. Horns. Operators of vehicles shall use the horn or other warning device only when necessary. Use of such devices for other than sounding warnings is prohibited on NETC.

11. Marching Formations. Marching units have the right of way over all but emergency vehicles on actual emergency runs. Road guards are posted to halt traffic. Operators of vehicles shall:

a. Exercise extreme caution when driving in close proximity to marching formations.

b. Not pass a marching formation, or one which is halted until so directed by the person in charge or appropriate traffic director.

c. Reduce speed to 15 miles per hour when passing a marching formation.

12. Speed Limits

a. No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and without regard for the actual and potential hazards that may exist. Consistent with the foregoing, every person shall drive at a safe and appropriate speed when approaching and crossing an intersection or railroad grade crossing, when traveling upon any narrow or winding roadway, and when special hazards exist with respect to pedestrians or other traffic or by reason of weather or highway conditions.

b. Within NETC, 25 miles per hour (mph) (except where posted otherwise.)

c. Housing areas, 15 mph.

d. Parking lots, 15 mph.

e. Training country, 20 mph. Vehicles will slow to 15 mph when passing marching units.

f. Proceed in or out the gates at a speed not greater than 10 mph.

13. Parking. Parking spaces are allocated to various activities and departments located on NETC. The program developed to assign spaces encourages the use of car pools whenever possible. Memorandum requests for new allocations or other changes to existing parking plans must be submitted to the Security Officer for further submission to the Joint Traffic Safety Committee. The committee will hear the request at its next meeting and make recommendations for final approval or denial to the Commander. Under no circumstances will any NETC department, or tenant command alter existing parking allocations without approval. Parking is permitted only in authorized, clearly delineated parking spaces and areas.

a. Reserved spaces shall be marked by signs or painted on the surface of the space concerned, adjacent structures or adjacent curbing with the required information painted in contrasting colors. Operators of vehicles other than the individual or representative of a unit for whom the space is reserved shall not park in a reserved space without the permission of such individual or head of unit.

b. Operators of nongovernment owned or leased vehicles shall not park in spaces designated "Official Vehicles Only" unless specifically authorized by the Security Officer.

c. Large vehicles (such as vans, campers, and motor homes) shall not park so that the vision of other operators is obstructed. This is particularly important in parking lots, housing areas, and near street intersections.

d. Parking of uncoupled boats or trailers in parking lots on board NETC is not permitted unless specifically authorized by the Security Officer.

e. Parking is not permitted on any seeded or grassed area unless specifically authorized by the base Commander.

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"14. Portable Headphones, Earphones or Other Listening Devices.

Wearing portable headphones, earphones, or other listening devices while operating or maneuvering any type of vehicle, including a bicycle, onboard the NETC complex is prohibited."

manslaughter (or negligent homicide by vehicle resulting from the operation of a motor vehicle).

1 year revocation
is mandatory on
conviction

Driving or being in actual physical control of a motor vehicle while under the influence of intoxicating liquor (.10Z or greater).

Driving a motor vehicle while under the influence of any narcotic or while under the influence of any other drug to a degree where one is rendered incapable of safe operation.

Any felony in the commission of which a motor vehicle is used.

Fleeing the scene of an accident involving death or personal injury (hit and run).

Perjury or making false affidavit or statement under oath to responsible officials or under law or regulations relating to the ownership or operation of motor vehicles.

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Unauthorized use of a motor vehicle belonging to another when the act does not amount to a felony.

Refusal to submit to chemical tests.
(Implied consent)

The one-year revocation may be in addition to suspension or revocation for additional offenses. Upon failure to submit to a chemical test, the individual's base driving privileges will be automatically suspended pending review of the incident, per reference (a).

1 year
revocation is
mandatory

Not competent to drive a motor vehicle; e.g.,
mental, physical impairment.

Suspension for a period of 6 months or less or revocation for period not to exceed one year is discretionary.

An offense committed in any state which, if committed on the installation, would be grounds for suspension or revocation.

When imposing a suspension or revocation because of an off-installation offense, the effective date should be the same as the date of civil conviction, or the date that state driving privileges are suspended or revoked.

The suspension or revocation shall be no longer in length than that imposed by the civilian court, and not exceed one year.

Permitted an unlawful or fraudulent use of an official driver license.	Suspension for a period of 6 months or less or revocation for period not to exceed 1 year is discretionary
Convicted of fleeing or attempting to elude a police officer.	
Convicted of racing on the highway.	

Accumulation of 12 charge points within a 12 month period.	No less than 6 months revocation
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Reckless driving (willful and wanton disregard for the safety of person or property).	6 points
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Owner knowingly and willfully permitted another to operate a motor vehicle when physically impaired.

Fleeing the scene (hit and run--property damages).

Driving vehicle impaired (consumption of alcohol--more than .05% and less than .10%).

Speed contests.

Exceeded stated speed limit or speed was too fast for conditions:	3 points
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1 to 10 miles per hour over posted speed limit.	3 points
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Traveling 11 to 15 miles per hour over posted speed limit.	4
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Traveling over 15 but not more than 20 miles per hour above posted speed limit.	5
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Traveling over 20 miles per hour above posted speed limit.	6
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Overtaking and passing a marching formation, or one that is halted before being directed to do so by the person in charge.	4
Speed too fast for traffic conditions.	2
Speed too slow, causing potential safety hazard.	2
Following too close.	4
Failure to yield right of way to emergency vehicle.	4
Failure to obey posted road guards of marching units.	6
Failure to stop for school bus or school crossing signals.	4
Failure to obey traffic signals, traffic instructions of an enforcement officer or traffic warden, or any official regulatory traffic sign or device requiring a full stop or yield right of way; denying entry; or requiring direction of traffic.	4

<u>Violation</u>	<u>Points Assessed</u>
Failure to yield to pedestrians in crosswalks.	4
Improper passing.	4
Failure to yield. (No official sign involved).	4
Improper turning movements (no official sign involved).	3
Other moving violations (involving driver behavior only).	3
Operating an unsafe vehicle.	2
Driver involved in accident is deemed responsible (used only as additive to points assessed for specific offense).	1
Littering, assessed against the driver.	2
Operating a motor vehicle while wearing headphones.	2

<u>Violation</u>	<u>Action</u>
ON BASE PARKING VIOLATIONS	
First offense	Warning
Second offense	Warning
Third offense within six months	3 month suspension

<u>Violation</u>	<u>Action (Days Suspension)</u>
Driving with an invalid decal.	5 - 30
Not updating registration or other required data such as state license and insurance.	5 - 30
Driving without required insurance.	10 - 90
Driving without a valid driver's license.	10 - 90

<u>Violation</u>	<u>Action (Days Suspension or Points assessed)</u>
Not removing decal prior to disposal of vehicle.	10 - 90
Permitting the use of motor vehicle by unauthorized personnel.	30 - 180
Permitting the use of pass or decal by unauthorized personnel.	30 - 180
Driving while under suspension or revocation.	2 years
Driving without a valid license or driving without a valid registration.	10 - 90
Driving a vehicle without seatbelt fastened (adult).	
First Offense	2 points
Second offense	4 Points
Third offense	10 - 90
Driving a vehicle without using child restraint device when required.	

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First offense	2 points
Second offense	4 points
Third offense	10 - 90
Illegal entry onto NETC	15 - 90
Refusing to consent to a vehicle search or inspection.	10 - 90
Permitting child under age 10 to remain unattended in vehicle.	10 - 90
Person under 21 years of age without parent or guardian transporting liquor or intoxicating beverage in motor vehicle.	10 - 90
Operator/passenger(s) of a motor vehicle in possession of an open container of alcoholic beverages.	4 points
Driving a vehicle with an activated radar device.	2 points
Failure to wear protective headgear with face shield attached, shoes/clothing.	4 points
Driving a motorcycle without headlights on.	4 points
Operating a vehicle with headphones on.	4 points TP CH1 26/1/93

MOTORCYCLE, MOTORIZED BICYCLE AND MINIBIKE REGULATIONS

1. Definition. The term "motorcycle" in this enclosure shall apply to motorcycles, motor scooters, motorized bicycles (mopeds), or motor assisted two or three-wheel conveyances, with or without pedals, and all-terrain vehicles (ATV).
2. License Required. Operators of privately-owned motorcycles, mopeds, and motorized tricycles shall be currently licensed by one of the 50 states or District of Columbia and shall successfully complete a motorcycle safety training course consisting of the following:
 - a. Commanders, commanding officers, and officers-in-charge shall ensure that all personnel assigned to their commands who own and/or operate motorcycles attend approved Naval Safety Center motorcycle safety training.
 - b. Each operator of a motorcycle shall successfully complete the Motorcycle Safety Foundation's motorcycle rider course, "Riding and Street Skills (MRC-RSS)" or other training approved by the Naval Safety Center (NAVSAFECEN). Each operator of an ATV shall successfully complete the All Terrain Vehicle Safety Institute (ASI) "ATV Rider Course" or other approved training ATV course. The motorcycle and ATV courses shall be conducted by NAVSAFECEN approved instructors.
 - c. Prior to being issued a vehicle registration decal for on-station operation, each registrant of a privately-owned motorcycle shall have a motorcycle safety course completion card signed by an approved instructor.
 - d. Motorcycle operators shall ensure headlights are turned on at all times while the motorcycle is being operated, except where prohibited by state or station local laws (does not apply to ATV's not factory equipped with headlights).
 - e. Motorcycle operators shall wear/use the following personal protective equipment when operating or riding on motorcycles.
 - (1) A properly fastened (under the chin) protective helmet that meets U.S. Department of Transportation (U.S. DOT) standards. It is recommended that a minimum of four square inches of retro-reflective material be attached to each side and back of the helmet.
 - (2) Eye protection devices which are defined as impact or shatter-resistant eyeglasses, goggles, or face shields attached to the helmet. A windshield or fairing is not considered to be proper eye protection.
 - (3) Hard-soled shoes/boots with flat heels. (Riders are encouraged to properly wear over-the-ankle shoes or boots.)
 - (4) Long-sleeved shirts or jacket, long-legged trousers, full-finger leather or equivalent gloves.

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(5) Properly worn as an outer garment, a commercially available, brightly colored mesh or fabric safety vest with retro-reflective verticle, horizontal or diagonal stripes, front and back with a minimum of 130 square inches of reflective area; 65 square inches on the front and 65 square inches on the back.

f. Operators of privately-owned motorcycles authorized to operate on NETC shall be currently licensed by civil authorities to operate motorcycles on public highways.

g. License and equipment requirements for motorcycles shall conform to state and local traffic codes.

h. Government-owned (non-tactical) and privately-owned motorcycles, motor scooters, mopeds, and ATVs operated on naval stations shall not be operated without a rear view mirror mounted on each side of the handlebars.

i. For information concerning the above, contact the Safety Officer, NETC, Newport at 841-2478.

3. Procedure for Securing Permanent Installation Tabs and Decals for Motorcycles, Scooters, Mopeds, Motorbikes, and ATVs. Owners of motorcycles who wish to operate their vehicles on base must register under the same conditions and requirements applicable to motor vehicles.

PROTECTION, REGISTRATION AND SAFE OPERATION OF BICYCLES

1. Background. The increase in popularity of bicycle riding among adults, as well as children, has caused a rise in bicycle sales and bicycle thefts throughout the country. This same trend has been observed in the NETC complex. For the protection of operators of both bicycles and motor vehicles on government thoroughfares, the Police Protection Branch has been directed to enforce safe operating procedures on the NETC complex.

2. Information

a. The registration procedure is intended to help minimize bicycle thefts and to facilitate return of stolen bicycles. Registration of all bicycles operating in the NETC complex, including government housing areas, although not mandatory, is highly recommended.

b. Registration may be accomplished at the NETC Security Office, Bldg. 116. Record the serial number, not the model number, of the bicycle. Depending on where and when the bicycle was made, the serial number will be found stamped into the metal on either the underside of the pedal-crank housing, or the left rear toe plate near the rear axle, or on the front head tube under the manufacturer's name or insignia.

c. If the bicycle has no serial number, the Security Division has the capability of etching the owner's telephone number, address or social security number on the frame.

3. Action

a. Commanding officers shall ensure that all personnel are informed of the bicycle registration program and the rules for operation, and that points will be assessed if rules are not followed.

b. NETC Security Officer will enforce the safety regulations described herein and maintain a record of offenses.

4. Bicycle Safe Operation Rules. The general rules of the road pertaining to motor vehicles also apply to bicycles. In addition, the following rules apply to bicycle operators:

a. Keep to the right-hand side of the road, as far as feasible. Bicycles must always be ridden with traffic.

b. Ride single file if in a group.

c. Obey all traffic signals and signs, including "STOP" signs.

d. If possible, choose lightly-traveled routes.

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- e. Keep both hands on handlebars, except when signaling.
 - f. Yield to pedestrians. Bicycles will not be ridden on sidewalks or jogging trails.
 - g. Use caution in passing any other vehicles. Motorists have large blind areas on either side to the rear.
 - h. Do not follow motor vehicles too closely as they may suddenly turn right. Leave room and time for defensive action.
 - i. "Mandatory use of ANSI or Snell Memorial Foundation-approved bicycle helmets is required of all civilian and military personnel and their dependents who ride bicycles on the streets and roadways of the NETC complex and its housing areas. Bicyclists will wear light-colored clothing. During reduced visibility conditions such as darkness, fog or rain, reflective clothing will be worn. Workers riding bicycles in areas that require the use of ANSI-approved helmets (hard hats) for protection from falling and flying objects are allowed to use those helmets instead of bicycle helmets."
- (3) A minimum of 20 square inches of white reflective material on each side of the bicycle on the wheels or tires to indicate as nearly as possible the continuous circular shape and size of the wheels or tires of each bicycle.
- k. Persons under 12 years of age may operate bicycles and children's tricycles in housing areas only. In all cases they will yield to pedestrians.
 - l. Bicycles will not be ridden double unless they are designed and/or equipped to carry more than one (i.e., a bicycle built for two or one equipped with a baby seat).
 - m. Do not carry bundles or material which will obstruct vision or prevent keeping both hands on the handlebars at all times.
 - n. Keep bicycle in good material condition.
 - o. Signal intention to turn well before the turn. Maintain the signal with one hand unless both are required to control the vehicle.
 - p. When parking, avoid obstructing pedestrian and vehicular traffic.
 - q. In the event of an accident, remain at the scene, and contact NETC Security (841-3241/3242).

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5. Safety Regulations/Violations

a. To promote safety in the operation of bicycles aboard the NETC complex, including government housing areas, points will be assessed to the operator for the following violations:

<u>Violation</u>	<u>Point Assessment</u>
(1) Riding against traffic.	2
(2) Clinging to vehicle.	3
(3) Failure to stop at stop sign.	2
(4) Riding on sidewalk.	1
(5) Weaving in traffic.	1
(6) Riding double.	1
(7) After dark, no light.	1
(8) Failure to keep right on roadway.	1
(9) Riding more than two abreast.	1
(10) Failure to wear helmet.	2
(11) Riding while wearing headphones.	2

b. A total of six points in one year or less will result in suspension of bicycle operating privileges on the NETC complex for a period of three months. A record of bicycle violations occurring on the NETC complex will be maintained by the Security Division.

6. Suggestions for Prevention of Theft

a. Lock bicycle to a stationary object whenever it is unattended--regardless of length of time. Use a heavy-duty, case-hardened chain and lock having a shackle of not less than a 3/8 inch diameter. While no lock and chain is burglar-proof, anything less than this will not slow down a determined thief.

b. Lock bicycle in a conspicuous place, out in the open where an attempted theft is more apt to be noticed by pedestrians, auto traffic, or police.

c. Run the chain through both wheels and frame before locking your bike to a bike rack or other such objects. If the bike comes with quick release hubs, remove the front wheel and place it next to the rear wheel before running the chain through both wheels and frames.

d. Locking the bike to itself, that is, merely locking the wheels to the frame, is not protection. The entire bike can be placed in a car or truck and the lock removed at the thief's leisure.

PEDESTRIAN SAFETY AND REGULATIONS

- Attachment (1): NETC Jogging Trail and PAR Course Illustration
Attachment (2): Coasters Harbor Island PRT Running Area Illustration
Attachment (3): Nimitz Field Running Area Illustration

1. Applicability. The following regulations apply to all personnel on the NETC complex, as defined in paragraphs 4 and 5 of the basic instruction. They apply to all personnel walking, jogging, skating, marching, group running, or engaged in performance of a Physical Readiness Test (PRT).

2. Requirements

a. NETC shall make provisions for separation of pedestrians and motor vehicle traffic. These include sidewalks, pedestrian crossings, bicycle paths, and jogging trails to ensure maximum safe traffic flow without jeopardizing pedestrian safety.

b. Pedestrians shall use sidewalks and jogging trails where provided and avoid roads and streets.

c. Groups requiring usage of roads for completion of PRT requirements or group running in support of training will follow the specific requirements outlined in this enclosure.

d. Marching units may use specified roadways within the "Training Country" defined in paragraph 8c of the instruction. Use of other areas will be approved by the Security Division as required.

e. Security Division, Police Protection Branch, is directed to enforce pedestrian regulations on the NETC complex.

3. General Regulations

a. Pedestrians will use sidewalks provided and cross only at designated crosswalks.

b. If a sidewalk is not provided, pedestrians will keep as far off the roadway as possible and walk facing traffic.

c. If no crosswalk is provided, pedestrians will cross after the area is clear of traffic.

d. Pedestrians will not enter the roadway from between two parked cars.

e. During reduced visibility conditions, pedestrians will wear light colored clothing.

f. Pedestrians will obey all traffic rules and regulations.

g. Wearing portable headphones, earphones, or other listening devices while jogging, walking or skating on the NETC complex is prohibited.

Roads, streets or jogging paths of the

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4. Jogging Regulations

- a. Joggers must use jogging trails and sidewalks where provided. Attachment (1) to this enclosure is a map of the NETC jogging trail.
- b. Jogging on roadways is prohibited during peak traffic periods and at night.
- c. If a sidewalk or path is not provided, joggers must stay to the left side of the roadway, in a single file, facing oncoming traffic.
- d. The only authorized jogging areas after sunset are shown in Attachments (1) through (3).
- e. Joggers must wear light-colored clothing, and shirts must be worn at all times. During periods of reduced visibility, reflective clothing must be worn.
- f. Joggers must be confined to sidewalks and walkways. Jogging is prohibited on streets or driveways.
- g. Joggers yield to personnel walking.
- h. Joggers will not run on the bridge roadway between Coasters Harbor Island and the Coddington Point area. The bridge walk will be used by all pedestrians.

5. Marching and Running Units

- a. Marching and running units are restricted to "Training Country" during peak traffic periods.
- b. Marching and running units will stay within one lane of traffic and will march or run in a manner which will afford a minimum of interference to vehicular traffic.
- c. Marching units have the right of way over all but emergency vehicles on actual emergency runs.
- d. Marching and running units must post road guards at all intersections.
- e. Running units will use routes approved by their respective commands.
- f. Running units will have at least one run leader/safety observer for every 25 runners.
- g. Running units may use the bridge roadway to Coasters Harbor Island during nonpeak traffic hours.

6. Physical Readiness Test Running

- a. PRT runs will be conducted off roadways whenever possible.
- b. If roadways are used, Security Division must be informed and Plan of the Day notices submitted in advance of the event. PRT's will not be scheduled during peak traffic hours.
- c. Attachments (2) and (3) are approved PRT run routes. Requests for additional routes will be submitted to the Traffic Safety Council for approval.
- d. Barricades, cones, and/or road guards will be posted at all intersections, and when possible, along the run route. If alternate routes for motor vehicles exist, barricades with signs and/or traffic control personnel will be used to direct vehicles to and along the alternate routes.

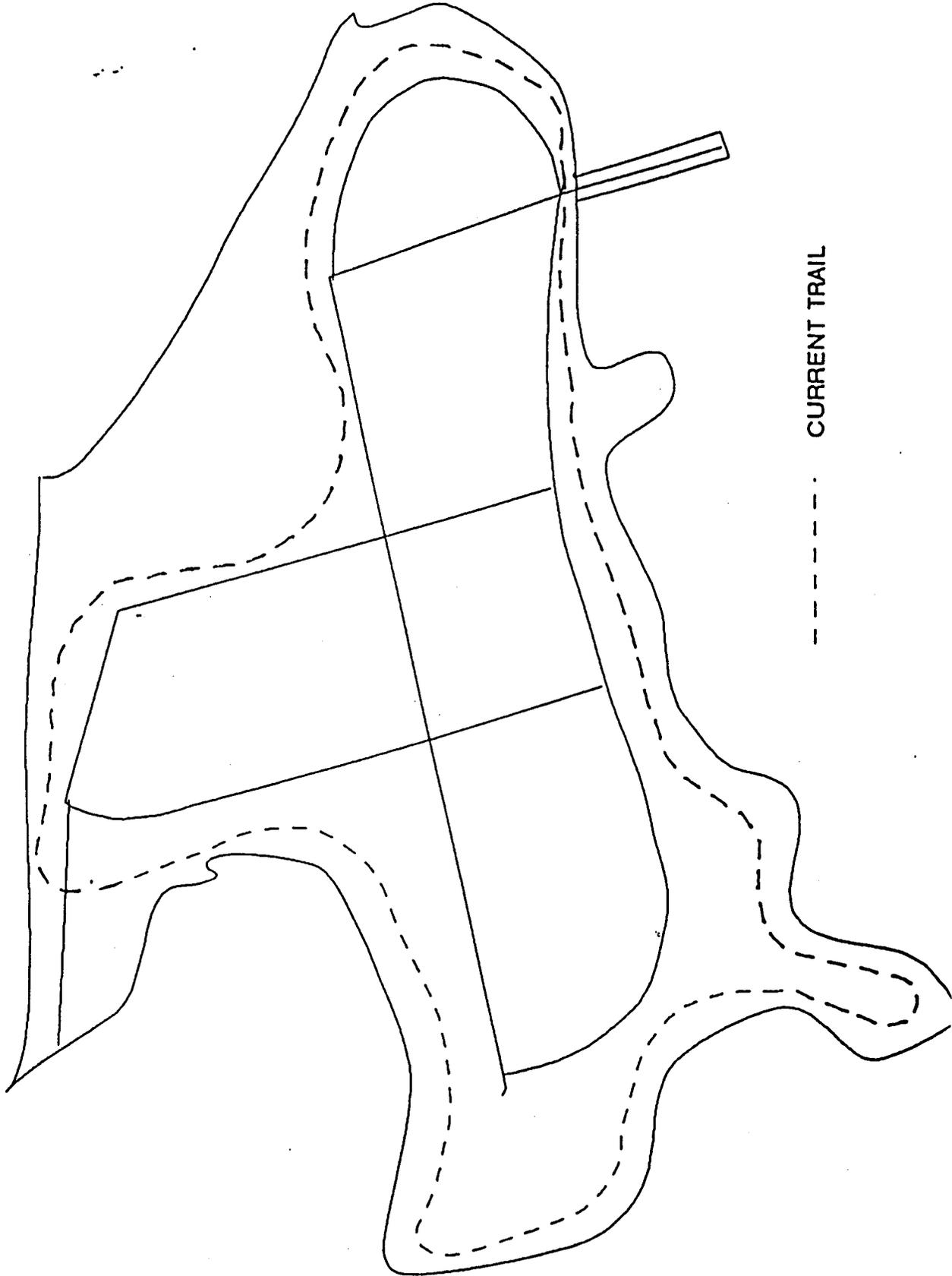
7. Violations

- a. To promote pedestrian safety on board the NETC complex, including government housing areas, points will be assessed for the following violations:

<u>Violation</u>	<u>Point Assessment</u>
(1) Jogging in off-limits area.	2
(2) Jogging two or more abreast.	1
(3) Failure to wear required clothing.	1
(4) Failure to use jogging trail or sidewalk when provided.	2
(5) Failure to walk/jog in roadway facing traffic.	1
(6) Wearing portable headphones while walking/jogging.	2
(7) Jaywalking.	2

- b. A total of four points in one quarter or six points in one year will result in a report being submitted to the offender's command, supervisors, or sponsor's command for appropriate disciplinary action. A record of pedestrian regulation violations will be maintained by the Security Division. Violations by marching units, running units, or PRT runners will immediately be brought to the attention of the responsible command.

NETC JOGGING TRAIL & PAR COURSE CODDINGTON POINT AREA

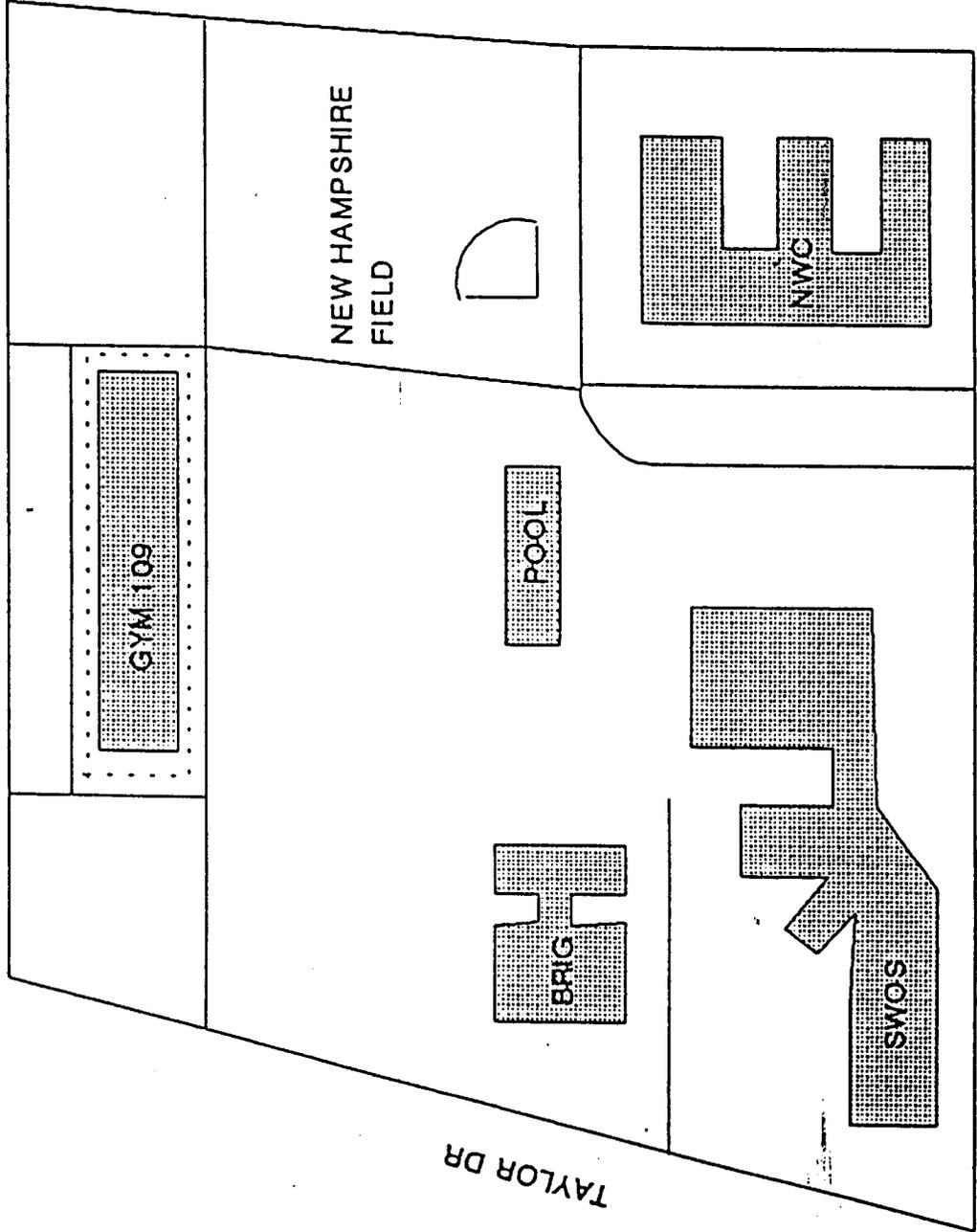


--- CURRENT TRAIL

COASTERS HARBOR ISLAND

PRT AND EVENING RUNNING AREA

PERRY RD



PORTER AVE

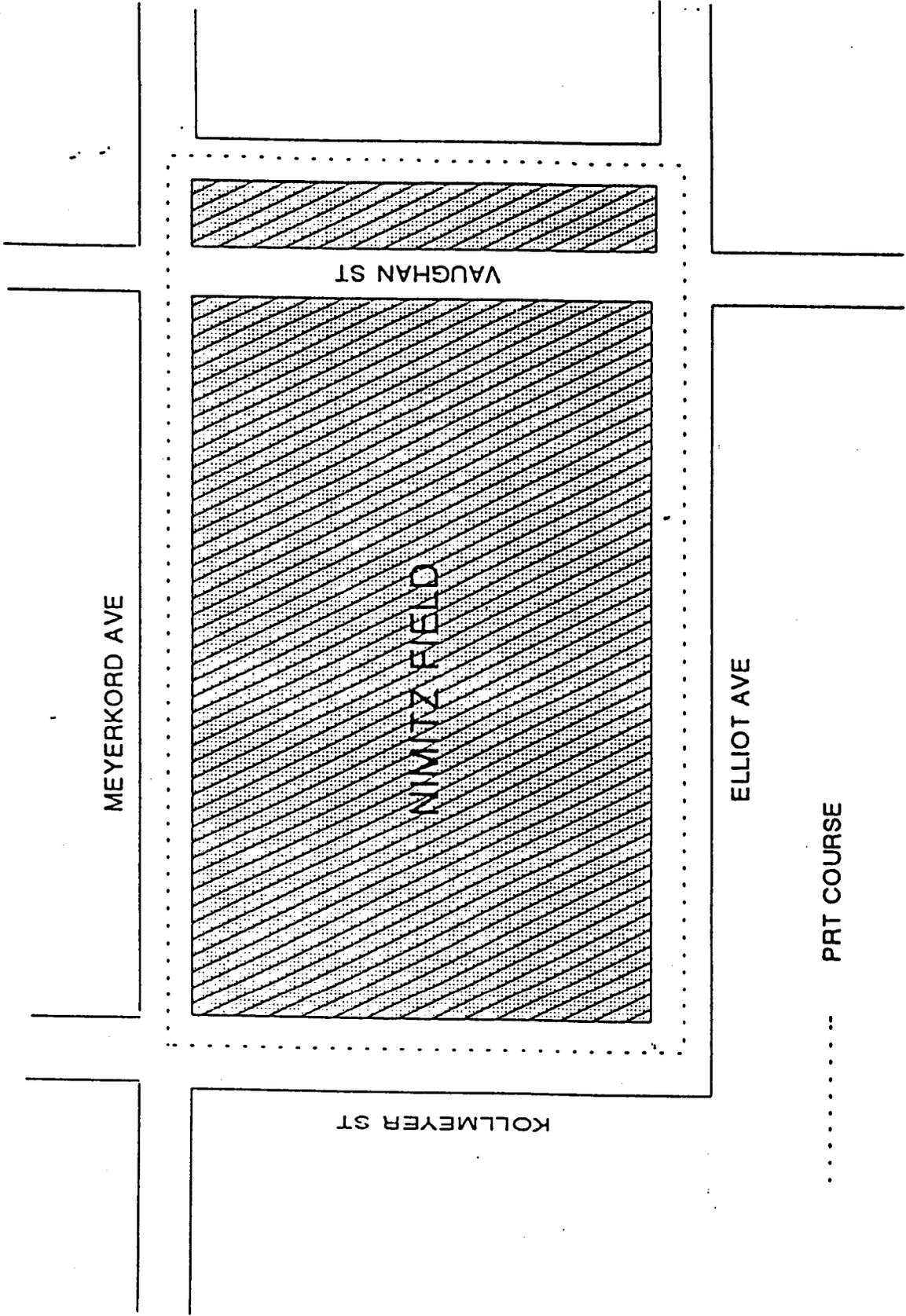
KATY
FIELD

TAYLOR DR

CUSHING RD

..... GYM 109 PRT COURSE

NIMITZ FIELD RUNNING AREA



..... PRT COURSE

NETCNPT/LOCAL AREA RI
COORDINST 5100.1C
17 Jun 92

NETC VEHICLE TOWING POLICY

1. Security will take the following actions in the case of unregistered vehicles:

(a) Operators will be issued a DOD traffic ticket or U.S. District Court violation notice, depending on their status.

(b) Sticker (date and unit only) will be scraped.

(c) Vehicle will be escorted to the side of the road, out of traffic or to the nearest parking lot where the operator will be instructed that the vehicle is not to be operated until properly registered.

NETC

2. Security will take the following actions in the case of unlicensed drivers:

(a) Operators will be issued a DOD traffic ticket or U.S. District court violation notice, depending on their status.

(b) Vehicle will be escorted to the side of the road or to the nearest parking lot unless there is a properly licensed person to drive the vehicle. If not, transportation will be arranged.

(c) Decals will not be scraped since another licensed driver will be able to drive the car.

3. The patrolman will drive a vehicle to a safe location whenever possible, with the permission of the owner/operator, in order to avoid towing the vehicle.

4. Penalties for these offenses will remain the same as directed by OPNAVINST 11200.5C and as adjudicated in the NETC Traffic Court or U.S. District Court.

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COORDINST 5100.1C CH2
14 Jun 94

empowered to control the vehicle. In this case the owner, operator or person empowered to control the vehicle will be informed that law enforcement personnel are not responsible for safeguarding the POV.

c. The impoundment of a POV is justified when any of the following conditions exist:

(1) The POV is illegally parked:

(a) On a street or bridge; or is double parked and interferes with the orderly flow of traffic.

(b) On a sidewalk, on the grass, within an intersection, on a cross-walk, on a railroad track, in a fire lane, or is blocking a driveway, so that the vehicle interferes with operations or creates a safety hazard to other roadway users or the general public. An example would be a vehicle parked within 15 feet of a fire hydrant or blocking a properly marked driveway of a fire station.

(c) When blocking an emergency exit door of any public place (installation theater, club, dining hall, hospital or other facility).

(2) The POV interferes with:

(a) Street cleaning or snow removal operations and attempts to contact the owner have been unsuccessful.

(b) Emergency operations during a natural disaster or fire or must be removed from the disaster area during cleanup operations.

(3) The POV has been used in a crime or contains evidence of criminal activity.

NETCNPT/LOCAL AREA RI
COORDINST 5100.1C CH-2
Code 26
14 Jun 94

NETC VEHICLE TOWING POLICY

Ref: (a) OPNAVINST 11200.5C

- Attachment (1) Abandoned Vehicle Notice
- Attachment (2) Abandoned Vehicle Removal Authorization
- Attachment (3) Vehicle Impoundment Report
- Attachment (4) Notice of Vehicle Impoundment

1. General. This enclosure provides the standards and procedures for law enforcement personnel when towing, inventorying, searching, impounding, and disposing of POVs. This policy is based on:

a. The interests of the command in crime prevention, traffic safety, and the orderly flow of vehicle traffic movement.

b. The vehicle owner's constitutional rights to due process, freedom from unreasonable search, and seizure, and freedom from deprivation of private property.

2. Standards for Impoundment

a. POVs should not be impounded unless the vehicles clearly interfere with ongoing operations or movement of traffic, threaten public safety or convenience, are involved in a criminal activity, contain evidence of criminal activity, or are stolen or abandoned.

b. The impoundment of a POV would be inappropriate when reasonable alternatives to impoundment exist.

(1) Attempts would be made to contact the owner of the POV and have the vehicle removed.

(2) The vehicle may be moved a short distance to a legal parking area and temporarily secured until the owner is found.

(3) Another responsible person may be allowed to drive or tow the POV with the permission of the owner, operator, or person

Enclosure (6)

(4) The owner or person in charge of the vehicle has been apprehended and is unable or unwilling to arrange for custody or removal.

(5) The POV is mechanically defective and is a menace to others using the public roadways.

(6) The POV is disabled by a traffic incident and the operator is either unavailable or physically incapable of having the vehicle towed to a place of safety for storage or safekeeping.

(7) Law enforcement personnel reasonably believe the vehicle is abandoned.

3. Towing and Storage

a. Impounded POVs may be towed and stored by either a government wrecker or a local towing service.

b. Commander, NETC has designated the enclosed lot adjacent to the Secure Lot, across from Bldg. 47, as the Impound Lot to be used by military or civilian wrecker service. An approved impoundment area belonging to the contracted wrecker service may also be used, provided the area assures adequate accountability and security of towed vehicles. The keys to the NETC Impound Lot are stored at the NETC Police Dispatch Office.

c. Temporary impoundment and towing of POVs for violations of the installation traffic code or involvement in criminal activity will be accomplished under the direct supervision of law enforcement personnel.

4. Procedures for Impoundment

a. Unattended POVs

(1) DD Form 2504 (Abandoned Vehicle Notice) will be conspicuously placed on POVs considered unattended. Attachment 1

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is a sample of a properly completed DD Form 2504. This action will be documented in the NETC Police Desk Journal.

(2) The owner will be allowed three days from the date the POV is tagged to remove the vehicle before impoundment action is initiated. If the vehicle has not been removed after three days, it will be removed by the base towing service or a wrecker service. If a wrecker service is used, a DD Form 2505 (Abandoned Vehicle Removal Authorization) will be completed and issued to the contractor by the NETC police. Attachment 2 is a sample of a properly completed DD Form 2505.

(3) After the vehicle has been removed, the NETC police or the wrecker service will complete DD Form 2506 (Vehicle Impoundment Report) as a record of the action taken. Attachment 3 is a sample of a properly completed DD Form 2506.

(a) An inventory listing personal property will be done to protect the owner, law enforcement personnel, the wrecker service and the commander.

(b) The contents of a closed container such as a suitcase inside a vehicle need not be inventoried. Such articles should be opened only if necessary to identify the owner of the vehicle or if there is reason to believe the container might contain explosives or otherwise present a danger to the public. Merely lifting the container and sealing it with security tape will suffice.

(c) Personal property must be placed in a secure area for safekeeping.

(4) DD Form 2507 (Notice of Vehicle Impoundment) will be forwarded by certified mail to the address of the last known owner of the vehicle to advise the owner of the impoundment action and request information concerning the owner's intentions pertaining to the disposition of the vehicle. Attachment 4 is a sample of a properly completed DD Form 2507 (reverse side) indicating the owner's intent.

b. Stolen POVs or vehicles involved in criminal activity.

(1) When the POV is to be held for evidentiary purposes, the vehicle will remain in the custody of the NETC police until all law enforcement purposes have been served.

(2) Recovered stolen POVs will be released to the registered owner, unless held for evidentiary purposes, or to the law enforcement agency reporting the vehicle as stolen, as appropriate.

(3) A POV held on request of other authorities will be retained in the custody of the NETC police until the vehicle can be released to such authorities.

5. Search Incident to Impoundment Based on Criminal Activity.

Search of a POV in conjunction with impoundment based on criminal activity will likely occur in one of the following general situations:

a. The owner or operator is not present. This situation could arise during traffic and crime-related impoundments and abandoned vehicle seizures. A property search related to an investigation of criminal activity should not be conducted without search authority unless the item to be seized is in plain view or is readily discernible on the outside as evidence of criminal activity. When in doubt, proper search authority should be obtained before searching.

b. The owner or operator is present. This situation can occur during either a traffic or criminal incident, or if the operator is apprehended for a crime or serious traffic violation and sufficient probable cause exists to seize the vehicle. This situation could also arise during cases of intoxicated driving or traffic accidents in which the operator is present but incapacitated or otherwise unable to make adequate arrangements to safeguard the vehicle. If danger exists to the police or public or there is a risk of loss or destruction of evidence, an

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investigative-type search of the vehicle may be conducted without search authority.

6. Disposition of Vehicles After Impoundment

a. If a PCV is impounded for evidentiary purposes, the vehicle can be held for as long as the evidentiary, or law enforcement purpose, exists. The vehicle must then be released to the owner without delay unless directed otherwise by competent authority.

b. If the vehicle is unclaimed after 45 days from the date notification was mailed to the last known owner or the owner released the vehicle by properly completing DD Form 2505, the vehicle will be disposed of by one of the following procedures:

(1) Release to the lien holder, if known.

(2) Processed as abandoned property in accordance with DOD 4160.21-M.

ABANDONED VEHICLE NOTICE				1. DATE (YYMMDD) 930921	2. TIME 1645				
3. VEHICLE DESCRIPTION									
a YEAR 93	b MAKE FORD	c MODEL S. WGN	d. VEHICLE IDENTIFICATION NUMBER MST5435CS00897	e INSTALLATION DECAL NUMBER TYE 229	1 VEHICLE LICENSE (1) State CA (2) License Number CSB13B2				
4. LOCATION EAST PARKING LOT, K-61									
5.									
<ul style="list-style-type: none"> • A law enforcement patrol has stopped and made a courtesy check to see if you needed assistance. • We urge removal of the vehicle as soon as possible • Should this vehicle remain abandoned at this location after three working days, impoundment action will be started. 			<ul style="list-style-type: none"> • If you cannot remove this vehicle, please contact the following law enforcement desk. <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">Telephone Number</td> <td style="width: 50%;">Building Number</td> </tr> <tr> <td style="text-align: center;">841-3762</td> <td style="text-align: center;">116</td> </tr> </table> <ul style="list-style-type: none"> • Thank you for your cooperation 			Telephone Number	Building Number	841-3762	116
Telephone Number	Building Number								
841-3762	116								
6 REPORTED BY									
a NAME (Last First Middle Initial) DOE, JOHN P.				b GRADE LT					

DD Form 2504, OCT 87

0102-LF-075-0400

1000

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 COORDINST 5100.1C CH-2
 14 Jun 94

ABANDONED VEHICLE REMOVAL AUTHORIZATION

1. VEHICLE DESCRIPTION					
a YEAR	b MAKE	c MODEL	d VEHICLE IDENTIFICATION NUMBER	e INSTALLATION DECAL NUMBER	f VEHICLE LICENSE
93	FORD	S.WGN	MST5435CS00897	TYE 229	(1) State: CA (2) License Number: CSB13B2
2. NAME OF TOWING COMPANY				3. TOWING TIME	
UNNAMED WRECKER SERVICE				a DATE (YYMMDD)	b TIME (if applicable)
				930927	1400
4. REMARKS					
VEHICLE NOTICE POSTED 930921 BY LT DDE					
5. CERTIFICATION: I certify that the above named towing company is authorized to tow the vehicle listed above under terms of an agreement between the towing company and DoD Component listed below.					
NAME OF TOWING COMPANY			b APPROVING OFFICIAL		
UNNAMED WRECKER SERVICE			(1) Typed or Printed Name (Last, First, Middle Initial)		(2) Date Signed (YYMMDD)
			SMITH, MAX R.		930921
DOD COMPONENT			(3) Signature		
NAVY					

Form 2505, OCT 87

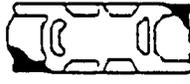
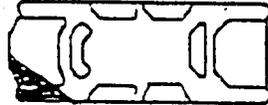
0102-LF-025-0500

VEHICLE IMPOUNDMENT REPORT

PART I - IDENTIFICATION

1. VEHICLE IDENTIFICATION				
a. MAKE FORD	b. MODEL S. WAGON	c. YEAR 93	d. COLOR RED	e. VEHICLE IDENTIFICATION NO. MST5435C500897
f. VEHICLE LICENSE (1) Number CSB13B2	(2) State CA	(3) Year 93	g. MILEAGE 7833.7	h. DECAL NO. TYE 229
2. REGISTERED OWNER		3. VEHICLE OPERATOR		
a. NAME (Last, First, MI) JOHNSON, RAYMOND J.		a. NAME (Last, First, MI) N/A		
b. ADDRESS (Street, City, State and ZIP Code) 905 Sleepy Hollow Lane San Diego, CA 92136		b. ADDRESS (Street, City, State and ZIP Code)		
c. ORGANIZATION UNK		c. ORGANIZATION		
d. TELEPHONE NUMBER (Include Area Code) (401) 841-3027		d. TELEPHONE NUMBER (Include Area Code)		

PART II - DESCRIPTION

4. REASON FOR IMPOUNDMENT (X all that apply)				5. DAMAGE TO VEHICLE																																			
<input checked="" type="checkbox"/> a. ACCIDENT	<input checked="" type="checkbox"/> b. ABANDONED	EXAMPLE 		a. SHADE DAMAGED AREA OF VEHICLE FRONT 		b. X ALL THAT APPLY <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Item</td> <td>Missing</td> <td>Item</td> <td>Missing</td> </tr> <tr> <td>Engine</td> <td><input checked="" type="checkbox"/></td> <td>Battery</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Mirrors</td> <td><input checked="" type="checkbox"/></td> <td>Jack</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Lug Wrench</td> <td><input checked="" type="checkbox"/></td> <td>Radio</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Tape Deck</td> <td>N/A</td> <td> Spare Wheel/Tire</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>LF Wheel/Tire</td> <td><input checked="" type="checkbox"/></td> <td>RF Wheel/Tire</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>RF Wheel/Tire</td> <td><input checked="" type="checkbox"/></td> <td>LF Wheel/Tire</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Wheel Covers</td> <td><input checked="" type="checkbox"/></td> <td>CB Radio</td> <td><input checked="" type="checkbox"/></td> </tr> </table>		Item	Missing	Item	Missing	Engine	<input checked="" type="checkbox"/>	Battery	<input checked="" type="checkbox"/>	Mirrors	<input checked="" type="checkbox"/>	Jack	<input checked="" type="checkbox"/>	Lug Wrench	<input checked="" type="checkbox"/>	Radio	<input checked="" type="checkbox"/>	Tape Deck	N/A	Spare Wheel/Tire	<input checked="" type="checkbox"/>	LF Wheel/Tire	<input checked="" type="checkbox"/>	RF Wheel/Tire	<input checked="" type="checkbox"/>	RF Wheel/Tire	<input checked="" type="checkbox"/>	LF Wheel/Tire	<input checked="" type="checkbox"/>	Wheel Covers	<input checked="" type="checkbox"/>	CB Radio	<input checked="" type="checkbox"/>
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Wheel Covers	<input checked="" type="checkbox"/>	CB Radio	<input checked="" type="checkbox"/>																																				
<input type="checkbox"/> c. BURNED	<input type="checkbox"/> c. ILLEGALLY PARKED	g. OTHER (Specify) X SEE BLOCK #10																																					
<input type="checkbox"/> e. DWI	<input type="checkbox"/> f. STOLEN																																						
g. OTHER (Specify)																																							
6. CONDITION OF VEHICLE WHEN IMPOUNDED (X all that apply)																																							
<input type="checkbox"/> a. DOOR LOCKED	<input checked="" type="checkbox"/> b. DOOR UNLOCKED	<input checked="" type="checkbox"/> Engine	<input type="checkbox"/> Battery	<input checked="" type="checkbox"/> Mirrors	<input checked="" type="checkbox"/> Jack	<input checked="" type="checkbox"/> Lug Wrench	<input checked="" type="checkbox"/> Radio																																
<input type="checkbox"/> c. TRUNK LOCKED	<input type="checkbox"/> e. TRUNK UNLOCKED N/A	<input type="checkbox"/> Tape Deck N/A	<input checked="" type="checkbox"/> Spare Wheel/Tire	<input checked="" type="checkbox"/> LF Wheel/Tire	<input checked="" type="checkbox"/> RF Wheel/Tire	<input checked="" type="checkbox"/> Wheel Covers	<input checked="" type="checkbox"/> CB Radio																																
<input type="checkbox"/> e. KEYS IN CAR	<input checked="" type="checkbox"/> f. KEYS MISSING	g. OTHER (Specify)		X Drivers Door Lock Inoperative																																			

7. LOCATION OF VEHICLE
EAST PARKING LOT, K-61

8. CONDITION OF VEHICLE (If more space is needed, continue on reverse)
Damage to Left Front Fender, Bumper, and Hood.

9. PERSONAL PROPERTY CONTAINED IN VEHICLE (If more space is needed, continue on reverse)
ONE (1) Wool Blanket.

10. REMARKS (If more space is needed, continue on reverse.)
Vehicle appears to have been damaged in a traffic accident at UNK location.

PART III - DISPOSITION

11. DATE IMPOUNDED (YYMMDD) 930927		12. TIME IMPOUNDED 1600		13. REPORTED BY		
14. TOWED BY UNNAMED WRECKER SERVICE		a. NAME (Last, First, MI) DOE, JOHN P.		b. RANK LT	c. DATE 930921	
15. STORED AT 22 Utica St. Newport, R.I.		d. ORGANIZATION NETC		e. SIGNATURE 		
WITNESSED BY		17. RELEASED BY				
a. NAME (Last, First, MI) JONES, Felix L.		b. RANK MA2	c. DATE 930927	a. NAME (Last, First, MI) SMITH, MAX R.		c. DATE 930927
d. ORGANIZATION NETC		e. SIGNATURE 		d. ORGANIZATION NETC		e. SIGNATURE 

WAIVER OF INTEREST / RELEASE

8. VEHICLE OWNER CERTIFICATION

- I certify that I am the owner of the vehicle listed in Item 3.
- I hereby relinquish all right, title, and interest to said vehicle now stored at location listed in Item 5, and expressly waive time and other limitations imposed by law and regulation in the disposition of such property.
- I expressly warrant that there is no lien, mortgage, or other encumbrance on the property herein abandoned as evidenced by the enclosed certificate of title and owner's registration as listed in Item 3 (if applicable), except as noted below.

- I agree to hold and save the United States and any of its instrumentalities, officers, or employees harmless from any claim or assertion that may arise with regard to the disposition of the vehicle.
- The lienholder(s) listed below has/have (has not/have not) given consent to this disposition of the property by signature below.
- I understand that after the execution of this instrument I am entitled to no further notice of any action or proceeding involving disposition of the property.

a SIGNATURE OF VEHICLE OWNER

b DATE SIGNED (YYMMDD)

9. THE FOLLOWING LIENS, MORTGAGES, OR ENCUMBRANCE EXIST ON THE VEHICLE LISTED IN ITEM 3.

a FIRST LIEN, MORTGAGE, OR ENCUMBRANCE

1 NAME OF LIEN-HOLDER

2 ADDRESS OF LIEN-HOLDER (Street, City, State and ZIP code)

3 AMOUNT OF LIEN

b SECOND LIEN, MORTGAGE, OR ENCUMBRANCE

1 NAME OF LIEN-HOLDER

2 ADDRESS OF LIEN-HOLDER (Street, City, State and ZIP code)

3 AMOUNT OF LIEN

10. LIENHOLDER CERTIFICATION

I certify that as lienholder of said property, I consent to its disposition in the manner set forth above.

a SIGNATURE OF LIEN-HOLDER

b DATE SIGNED (YYMMDD)

11. NOTARY

Acknowledged before me by _____ at

_____ this _____ day of

_____, 19 _____

Signature of Notary