



## DEPARTMENT OF THE NAVY

NAVAL AIR WEAPONS STATION  
POINT MUGU, CALIFORNIA 93042-5001

NAWSPTMUGUINST 5510.1  
P74

22 Apr 1993

### NAWS POINT MUGU INSTRUCTION 5510.1

From: Commanding Officer

Subj: TRAFFIC REGULATIONS

Ref: (a) DODINST 6055.4  
(b) DOD DIRECTIVE 5525.4  
(c) OPNAVINST 5100.12F  
(d) OPNAVINST 5102.1C  
(e) OPNAVINST 11200.5C  
(f) JAGINST 5800.7C  
(g) DODREG 4500.36  
(h) DOD DIRECTIVE 1010.7  
(i) OPNAVINST 5560.10B  
(j) SECNAVINST 5822.1A  
(k) CALIFORNIA VEHICLE CODE

1. Purpose. To establish policy and procedures for the registration and operation of vehicles and bicycles aboard the Naval Air Weapons Station (NAWS) Point Mugu per references (a) through (k).

2. Cancellation. NASPTMUGUINST 5510.21C

3. Background. Reference (a) directed the Navy to implement the provisions of Title 23, Code of Federal Regulations, Part 1230 (1973), "Highway Safety Program Standards - Applicability to Federally Administered Areas." Reference (b) directed all persons on a naval station to comply with the vehicular and pedestrian traffic laws of the state in which the station is located. Reference (c) provides policy and guidance for Navy Traffic Safety Programs. References (d) and (f) provide policy and guidance for the investigation and reporting of vehicle mishaps. Reference (e) directs commanders, commanding officers, and officers in charge to ensure that vehicle equipment laws are enforced. Reference (g) provides procedures for the management, acquisition and use of motor vehicles. Reference (h) establishes DOD policy regarding intoxicated driving by Department of Defense (DOD) personnel. Reference (i) establishes standard procedures for registration of non-government owned motor vehicles. Reference (j) provides procedures for implementation of the Federal Magistrates Act. Reference (k) establishes laws pertaining to vehicle and pedestrian traffic in the state of California.

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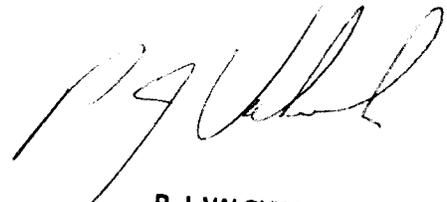
4. Action

a. Commanding Officers, Directors, Officers in Charge, and Heads of Tenant Activities are responsible for implementing and enforcing the requirements of this instruction within their respective organizations.

b. All personnel (military and civilian), assigned to, employed by, visiting, or residing at NAWS Point Mugu or Naval Air Warfare Center Weapons Division (NAWCWPNS) will be guided by and comply with this instruction. Failure to obey this instruction may result in administrative or punitive action.

5. Reports. Report Symbol OPNAV 5102-4 applies to reporting requirements of Chapter 6, paragraph 4a. This report symbol is approved for three years from the issue date of 22 May 90 of reference (d).

6. Forms. Operator's Report of Motor Vehicle Accident (SF 91) is available from the Security Department, Operations Division (Code P742). U.S. Government Motor Vehicle Operator's Identification Card (SF 46) is a License and is available only from the Public Works Department, Transportation Division (Code P739).



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CHAPTER 1  
RESPONSIBILITIES

1. Introduction. The purpose of this instruction is to provide policy, regulations, and procedures for the safe movement of motor vehicles, bicycles, and pedestrian traffic on streets and roadways of NAWS, as required by references (a) through (k), to provide standardization of traffic regulations on and off the Station.

2. Responsibilities

a. NAWS Security Officer (Code P74) will:

- (1) Administer vehicle registration.
- (2) Administer a traffic safety program in conjunction with the Command Safety Officer (Code P0710).
- (3) Conduct traffic accident investigations.
- (4) Administer traffic court.
- (5) Coordinate with the Public Works Officer (Code P73) on traffic engineering design matters.
- (6) Chair the Safe Driving Council.

b. Code P73 will:

- (1) Maintain streets, roadways, parking areas, traffic regulation markings, and signs to promote the safe movement of traffic.
- (2) Coordinate with Code P74 in the procurement of traffic safety devices and equipment, and engineering design, when necessary, to improve traffic management.

c. Managers and Supervisors will:

- (1) Enforce regulations contained in this instruction in their work areas and ensure compliance of personnel under their jurisdiction.
- (2) Report violations for corrective action.
- (3) Make recommendations as necessary to improve traffic safety on the Station.

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d. Assigned personnel, visitors, and tenants authorized to drive motor vehicles, motorcycles, mopeds, and bicycles on the Station will comply with this instruction. Driving or operating vehicles on the Station is a conditional privilege which may be revoked for failure to comply with station regulations or instructions. Violation of this instruction may result in administrative or punitive action.

CHAPTER 2

VEHICLE AND TRAFFIC REGULATIONS

1. Station Access Gates. All vehicles, upon entry to the station (except emergency vehicles on emergency runs), will stop, unless otherwise directed, to allow inspection for authorized personnel identification and vehicle registration. Property passes must be presented for removal of all government materials in private vehicles. Law Enforcement personnel have the authority to remove any property marked or identified as government property without a property pass until verification can be made.

2. Seat Belts and Child Restraints. Every person operating or riding in a motor vehicle aboard NAWS Point Mugu will wear a seat belt or shoulder harness when seat belts or shoulder harnesses are installed. Provisions set forth in reference (k) apply. Drivers will ensure that passengers wear seat belts or shoulder harnesses. The driver of any motor vehicle transporting a child under 4 years of age or weighing less than 40 pounds must install a child restraint device for each such child. The child must be properly constrained prior to placing the vehicle in motion.

3. Emergency Vehicles. Emergency vehicles have the right of way over all vehicles. Vehicle drivers, when approached by vehicles with flashing red lights or siren, will safely pull to the right side of the roadway, clear intersection, and stop until all emergency vehicles have proceeded through the area. Operators of emergency vehicles will drive with due regard for the safety of all persons using the roadway.

4. Explosive or Escorted Vehicles. Drivers approaching explosive escorted or pilot vehicles with flashing red or amber lights will pull over to the right shoulder of the roadway and stop until all vehicles have proceeded through the area. The following guidelines apply to transport vehicles loaded with explosives or hazardous material:

a. Vehicles will be inspected as required by existing directives prior to being permitted aboard the Station.

b. Security Department Police Dispatcher (Code P7421), extension 7907, will be notified of such vehicles arriving or departing the Station, in order to provide escorts.

c. Code P74 will designate routes, via Gate 3, over which explosives or other dangerous cargo may be transported on the Station. Vehicles transporting explosives or other dangerous cargo will:

- (1) Be escorted by a Security Department vehicle.
- (2) Display required signs and flags.
- (3) Travel at extreme right of roadway.
- (4) Not exceed posted speed limit.

d. Slow moving vehicles and vehicles containing explosives, toxic, hazardous, or highly flammable material will not be operated on roadways of the Station between 0715 and 0800, and 1600 and 1700, on normal work days.

#### 5. Public Quarters Areas

a. The parking of trailers, motor homes, campers, aircraft, and boats on the streets of the housing area is prohibited, except for short periods of time when written permission by the NAWS Security Officer has been granted and posted.

b. Trailers, motor homes, and campers may be parked in quarters' driveways as long as they do not extend over sidewalks in to the street and when in compliance with station housing regulations.

c. Repairs to private vehicles on the Station, other than emergency repairs, will be made only at the Hobby Shop or in military quarters garage.

d. Fenced parking is available at Building 3 for residents occupying assigned station quarters, and for storage of campers, trailers, boats, aircraft, motor homes, and private vehicles. Coordination for storage and removal of vehicles must be made with the Police Supervisor.

6. Speed Limits. Speed limits are established under Federal and State traffic regulation requirements. Speed limits are strictly enforced and speed radar units are used. In addition to posted speed limits, the Basic Speed Law applies, "No person shall drive any vehicle upon a roadway at a speed greater than is reasonable or prudent having due regard for weather, visibility, traffic conditions, and the safety of persons and property."

a. Maximum speed limit (other than for emergency vehicles) on Station is 35 miles per hour, with the following exceptions:

- (1) 11th Street - Laguna Road to "L" Avenue - 25 MPH.
- (2) Public Quarters - 15 MPH.
- (3) Bachelor Enlisted Quarter's area - 15 MPH.
- (4) Parking Areas - 15 MPH.
- (5) Laguna Peak - 15 MPH.
- (6) Tankers and Refuelers - 15 MPH.
- (7) Vehicles carrying explosives or acid - not to exceed speed limit.
- (8) Aircraft tow vehicles - when not towing aircraft - 15 MPH.
- (9) Marked roadway in aircraft operational areas - 15 MPH.

7. Parking

a. Personnel parking vehicles will ensure that:

- (1) Engine is stopped.
- (2) Handbrake is set.
- (3) Ignition keys are removed.
- (4) When parked on grades, gear lever is placed in low or parked position and front wheel is turned to prevent vehicle from moving down-grade.
- (5) Vehicle is not parked within 15 feet of a fire hydrant.
- (6) Vehicle is not obstructing traffic.
- (7) Vehicle is not parked within 20 feet of building unless otherwise authorized.
- (8) Vehicle is parked within designated white lines.
- (9) Vehicle is not backed into parking place.

b. Handicapped parking spaces are marked and reserved for those people who have an appropriate placard or handicapped license plate.

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c. Vehicles will not be parked on sidewalks or seeded areas.

d. The following colored curb or bumper log markings indicate the type of parking authorized:

(1) RED - No stopping, standing or parking permitted.

(2) YELLOW - Stopping permitted only for loading or unloading freight or passengers.

(3) GREEN - Posted time parking.

(4) WHITE - Bus stop or other use as specified.

(5) WHITE AND BLACK DIAGONAL STRIPES - Two-wheeled vehicle parking only.

e. Assignment and creation of reserved parking places within each parking area is the responsibility of cognizant building commander or department head. Coordination is required with Code P742 (Traffic Safety). Ample visitor and handicapped parking and loading zones will be provided.

#### 8. Two or Three Wheeled Vehicles

a. Motorcycles, mopeds, scooters, and bicycles are subject to the same requirements as motor vehicles when operated on public roads.

b. Passengers will not be carried unless a passenger seat is securely fastened and equipped with a footrest.

c. Drivers and passengers on motorcycles, mopeds, or scooters must wear the following protective equipment:

(1) A properly fastened (under the chin) protective helmet that meets U.S. Department of Transportation (U.S. DOT standards).

(2) Properly worn eye protective devices which are defined as impact or shatter resistant eye glasses, goggles, or face shield attached to the helmet. A windshield or fairing is not considered to be proper eye protection.

(3) Properly worn long sleeved shirt or jacket, long-legged trousers and full-finger leather or equivalent gloves.

(4) Properly worn hard-soled shoes with heels. (Riders are encouraged to properly wear over the ankle shoes or boots).

(5) Properly worn as an outer garment, a commercially available, brightly colored, mesh or fabric safety vest with retro-reflective vertical, horizontal or diagonal strips front and back with minimum of 130 square inches of reflective area; 65 square inches on the front and 65 square inches on the back.

d. Minibikes, All Terrain Vehicles (ATV), or other off-road vehicles are not permitted to operate on the Station.

e. Motorcycles and mopeds must have their headlight on while in operation aboard the Station.

9. Morning and Evening Colors. During the raising or lowering of our National Flag, all vehicles within sight and sound will stop. Drivers and passengers will remain seated until the ceremony is concluded.

10. Driver Licenses and Permits

a. Operators of all privately owned vehicles will have in their possession a valid driver's license for the size and type of vehicle operated.

b. Operators of government owned vehicles less than two tons in weight must have in their possession a valid state vehicle operator's permit. A valid U.S. Government Vehicles Operator's Permit (SF 46) is required to operate certain other U.S. Government owned vehicles. The Public Works Department Transportation Division (Code P739) provides guidance on operator permit requirements for U.S. Government vehicles.

11. Miscellaneous Traffic Regulations

a. Minibikes, off-road bikes, ATVs, or go-carts will not be started or operated on the Station except within the confines of the NAWS Automotive Hobby Shop (Code P706) for repair purposes.

b. Campers, trailers, or motor homes will not be used on station for overnight accommodations except in authorized recreational spaces.

c. Forklifts will not be operated on roadways unless traveling in the same direction as the driver is seated. Exceptions to this rule will only be permitted if the load obstructs the driver's view.

d. Vehicles will not be operated on aircraft taxiways, ramps, or runways unless specifically authorized by the Air Operations Officer (Code P76).

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e. Vehicles under escort, aircraft movements, marching troops, or wide loads will have right of way over all vehicles.

f. Private vehicles will be operated only on designated roadways.

g. Wearing portable headphones, earphones, or other listening devices while operating a motor vehicle, or while jogging, bicycling, walking or skating on roadways of the Station is prohibited.

h. No child under six years of age, nor any person who is physically incapable of escaping, will be left unattended in a parked vehicle.

i. Skateboarding and the use of skateboard ramps on station roadways is prohibited.

j. Persons jogging or walking on roadways without a sidewalk will proceed facing oncoming traffic in single file and obey all traffic regulations.

CHAPTER 3

TRAFFIC VIOLATIONS  
ADMINISTRATIVE ADJUDICATION  
TRAFFIC POINT SYSTEM

1. Information. Personnel operating motor vehicles aboard the Station, who violate laws and regulations governing registration and operation of motor vehicles, may be cited to the Traffic Hearing Officer for administrative adjudication of alleged violations. Code P742 (Traffic Hearing Officer) represents the Commanding Officer, NAWS and is empowered to invoke reasonable exercise of the Commanding Officer's prerogative to issue, suspend, revoke, or refuse station vehicle driving privileges and apply the Station Traffic Point System, when applicable. Personnel may be issued federal citations to appear before a federal magistrate.

2. Traffic Point System. The traffic point system provides an impartial and uniform administrative device for evaluating driver performance. Operation of the point system is not to be construed as a disciplinary measure and is not intended to interfere in any way with reasonable exercise of the NAWS Commanding Officer's assessments made under this system.

3. Application of the Traffic Point System. The point system applies to military and civilian personnel operating government vehicles on or off the Station; to military personnel and their dependents, civilian employees, contractors, and all other individuals subject to this instruction operating privately owned vehicles on the Station. Points will be assessed in instances where an individual has been found to have committed a violation by Code P742 or a military court, or upon payment of a fine or forfeiture. The point system is not subject to modification or alteration. The point system will not be used for parking violations, pursuant to reference (e).

4. Processing of Traffic Violations. Subject to foregoing provisions, traffic violations will be processed as follows:

a. Appearance for Traffic Citations issued on Station. Recipients of station traffic citations will report to Code P742 at the place, time, and date specified on the citation.

b. Failure to Appear, without first requesting and obtaining approval for an alternate appearance date from Code P74, may result in termination of station driving privileges.

5. Traffic Hearing Procedures. The individual will be informed of the charges against him or her and be allowed to present his or her side of the incident. All available accident reports, if appropriate, will be reviewed. The issuing traffic officer may be requested to appear, as well as any witnesses. Code P742 will make a determination as to guilt or innocence of the violator. Penalties include dismissal, probation, suspension or revocation under the Traffic Penalty Guide contained in this instruction. When a vehicle operator authorized to drive on station is issued a citation for an alleged traffic violation, the report of alleged violation will be forwarded to P74.

a. Upon receipt of court findings, Vehicle Registration personnel will enter the violation, disposition, and point assessment into the Local Area Network.

(1) In the case of conviction by court-martial, the unit commander will not forward the report of disposition until the convening authority has acted upon findings of the court-martial.

(2) If, upon appellate or supervisory review, findings of guilt (whether by court-martial or civilian court) are set aside, points charged will be deleted.

b. When an individual has accumulated six points, his or her commander or, in the case of civilian employees, supervisor, will be advised. This will permit counseling of the individual on responsibilities of a motor vehicle operator.

c. When an individual has accumulated 12 or more points, his or her unit commander or, in the case of civilian employees, supervisor will be notified through command channels that action is being taken to suspend or revoke operating privilege for a period of 6 months or for an indeterminate period longer than 6 months. After 6 months Code P742 will reconsider revocation, continue further stipulated period, or continue revocation for indeterminate period. An individual's permit to operate government vehicles may also be suspended or revoked, for the same or a different length of time. The Unit Commander or supervisor will be notified of this action. The individual may be required to attend remedial driver training classes before reinstatement.

d. Points assessed against an individual will remain in effect for a period not to exceed 24 months or until separation from service (without immediate reenlistment), termination of employment, or deletion of all entries by the Commanding Officer, NAWS, whichever is sooner.

e. In the event of an individual's transfer, the record of point assessment will be forwarded to the gaining installation. Records will be transferred as part of an individual's personnel records. Driver records of individuals sponsored by a service member will be included with the sponsor file, for forwarding to the enforcement office of the gaining installation.

f. When an individual's operating privileges have been suspended and he or she is apprehended driving on the Station, action will be taken to convert the suspension order to two years revocation. This administrative action may be taken in conjunction with or in lieu of punitive measures.

## 6. Penalties

a. Penalties for violation of reference (k) or station traffic regulations are contained in the Traffic Penalty Guide (Chapter 11). The Traffic Penalty Guide outlines a traffic point system for assessment of driver performance and provides guidance for suspensions or revocation of driving privileges. The point system is assigned on the driver's registration card, upon being found guilty of moving traffic violations. When a driver receives a total of 12 points on his or her driving record within a 12 month period or 18 points in a 24 month period, his or her driving privileges will be revoked for 1 year.

b. For first time minor traffic violations, the suspension of driver's privileges may be held in abeyance for a probationary period of one year. If any further violations occur during this probationary period, the suspension will become effective as well as the additional violation penalties.

c. Conviction in civil courts for traffic violations can result in suspension of station driving privileges (e.g., a conviction of driving under the influence of alcohol or drugs requires a mandatory one year suspension of driving privileges on station).

## CHAPTER 4

### MOTOR VEHICLE ACCIDENTS

1. Motor Vehicle Accident Investigations. All traffic accidents and minor accidents occurring on or off the Station, when government vehicles are involved, will be reported to Code P74, extension 7007, Building 3.

a. Code P74 personnel, will perform detailed on-the-scene and follow-up investigations of motor vehicle accidents. Investigation reports will be recorded on the appropriate Department of the Navy (DON) form(s) and processed in compliance with DON regulations.

b. Security Department personnel will normally perform on-the-scene investigation of minor accidents; however, these investigations should be of lesser magnitude, limited to essential information, with appropriate reports maintained.

c. Investigations of off station motor vehicle accidents involving government vehicles will be conducted in coordination with civil law enforcement agencies having primary jurisdiction.

d. Civil law enforcement agencies should be encouraged to promptly notify the military investigative authority (Code P74) in all instances where military personnel and drivers of official military vehicles, based at NAWS Point Mugu, have violated civil traffic laws.

### 2. Procedure for Reporting Accidents

a. On Station. Drivers of private and government vehicles involved in an accident will immediately notify Code P7421. After reporting an accident, the driver will remain at the scene of the accident until an investigation has been conducted. It is also the responsibility of individuals involved to ensure DMV notification of the accident.

b. Off Station. Drivers of government vehicles involved in an off station accident during working hours will, by collect call, notify Code P742, extension 8200/8332. When involved in an accident after working hours, notify the NAWS Officer-of-the-Day (OOD), extension 7209.

3. Instructions. Military and civilian government employees who are involved in a motor vehicle accident while on government assignment will:

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a. Report all accidents, even though other parties involved state that no claim will be filed, or if only government vehicles are involved.

b. Immediately stop at the scene (regardless of the amount of damage, personal injury, death, or how caused), and remain until they have:

(1) Given aid and assistance to any injured person.

(2) Safeguarded the scene.

(3) Exchanged names and addresses with drivers and other persons concerned with the accident. (Government vehicle operator's address is that of his or her naval activity.)

(4) Exhibited a valid SF 46 or valid state driver's license to other drivers or persons involved and, in turn, obtain information of licenses issued to other drivers involved.

(5) Obtained names and addresses of all participants and witnesses to the accident.

(6) Prepared Operator's Report of Motor Vehicle Accident (SF 91) at the scene, or immediately thereafter. Failure to properly complete the SF 91, withholding of any information, or a direct attempt to evade responsibility by failure to make sure report will be considered as cause for appropriate disciplinary action.

(7) Fulfill requirements of local laws or regulations.

c. Submit written reports to Code P74 when property damage, injury, or death occurs.

d. Do not make statements admitting responsibility when operating government vehicle.

e. Refer to the NAWS Judge Advocate (Code P0707) for completion of all insurance forms.

#### 4. Reports Required

a. Each driver of a government vehicle involved in an accident is responsible for submitting a complete accident report. The driver will properly fill out an SF 91 (Report Symbol OPNAV 5102-4) at the scene of the accident and submit it to Code P74.

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b. Code P74 will submit the appropriate report of each accident to the Commanding Officer with a copy to Code P0710. Reports will be submitted following reference (e).

CHAPTER 5  
MISCELLANEOUS

1. Laguna Peak Road

a. The following vehicles are authorized to use Laguna Peak Road:

- (1) Station government vehicles on official business.
- (2) Private and contractor-owned vehicles, bearing vehicle decal or valid temporary vehicle pass, on official business.
- (3) Vehicles owned or operated by Rancho Guadalupe (Mr. J. H. Broome), and his employees.
- (4) Vehicles assigned to the Federal Aviation Agency en route to La Jolla Peak.

b. Vehicle operating restrictions for Laguna Peak Road are:

- (1) Maximum speed limit is 15 MPH.
- (2) Descending vehicles will be driven in sufficiently low gear to ensure adequate control.
- (3) Horns will be sounded at sharp or blind curves and speed reduced as necessary.
- (4) Vehicles will be parked only in designated areas at Laguna Peak facilities.

c. Joggers from Point Mugu are authorized to jog on Laguna Peak Road.

2. Hobby Shop Vehicle Passes

a. Vehicles may be admitted to Code P706 for a period of two weeks or less, when requirements of insurance, driver's licenses, and registration have been complied with, and upon:

- (1) Signed certification by Code P706 that space is available.
- (2) Registration with Code P74.

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b. Hobby Shop vehicle passes will then be issued, during working hours, by the Security Department Vehicle Registration Branch (Code P7441).

c. An exception to mechanical condition of vehicle may be made at the time a Hobby Shop pass is issued.

d. Dismantling or junking of vehicles is prohibited.

e. Extension of time for Hobby Shop vehicle passes may be made only by Code P7441 following written certification by Code P706.

f. Code P706 will advise when Hobby Shop vehicle passes have expired. Such vehicles will be removed from the Station per paragraph 6 of this chapter.

g. Hobby Shop vehicle passes authorize the vehicle to be driven only from the Main Gate, to the Hobby Shop, and back to the Main Gate.

h. Hobby Shop vehicle passes will be removed by the guard at the Main Gate upon departure of vehicle from the Station.

3. Unauthorized Entry of Vehicles. Personnel will not enter a vehicle that is not his or her own or remove anything from said vehicle without consent of the owner, unless authorized by the Commanding Officer, NAWS. Personnel assigned to Code P74 are authorized to enter vehicles to release gear/brakes for safe moving of vehicle and to determine ownership.

4. Station Traffic Signs. Code P74 is responsible for coordinating installation of all signs and roadway markings for control of vehicular and pedestrian traffic and will submit appropriate work requests to Code P73.

5. Removal of Inoperative Privately Owned Vehicles

a. Private Off Station Tow Service. Station personnel requesting private off station tow service will notify Code P7421 and Visitors Admission Desk (Code P7441), giving the following information:

(1) Name and department.

(2) Exact location, make, color, and license number of the vehicle.

(3) Authorized garage or tow service responding, and date and time requested.

b. Private On Station Vehicle Towing. Towing of one private vehicle by another is authorized except during the hours of 0700-0800, Monday through Friday.

c. Emergency Towing. The owner or authorized operator may request emergency towing service to the parking lot at Gate 1 or 2 by notifying Code P74 during normal working hours (Code P7421 outside normal working hours) and giving the following information:

(1) Name and department.

(2) Emergency condition.

(3) Exact location, make, color, and license number of vehicle. The owner or authorized driver, after requesting towing service, will remain with the vehicle until the Public Works tow truck arrives and signs the release provided by the tow truck driver.

6. Abandoned and Nonregistered Vehicles. Abandoned and nonregistered vehicles will be towed off station. All costs of towing and storage of vehicles will be at owner's expense.

a. Nonregistered vehicles are those without a current decal or authorized visitors' temporary vehicle pass.

b. Abandoned vehicles are defined as vehicles parked in other than quarters areas and have not been moved for a period of 10 days. Personnel going on leave or temporary additional duty in excess of 10 days must notify Code P7421, extension 7907, of the location of their vehicle.

c. Vehicles, other than for authorized temporary guest and visitor, must be registered to park on station. The Station includes Frontage Road and parking lots located near Gates 2 and 3 (Security building and enlisted clubs).

CHAPTER 6

PREVENTION OF INTOXICATED DRIVERS OPERATING MOTOR VEHICLES

1. General

a. Purpose. To prevent any person driving a motor vehicle while under the influence of liquor, drugs, or related intoxicating substances from entering, driving on, or departing NAWS.

b. Definitions

(1) Intoxication. Condition resulting from introduction of intoxicating liquor, drugs, or other intoxicating substance into body.

(2) Under the Influence of Intoxicants. Condition resulting from presence of intoxicating substance in body systems of sufficient quantity to produce intoxication. Under reference (k), section 23152, a person with 0.08 percent or more by weight of alcohol in the blood will be presumed to be under the influence of alcohol.

(3) Intoxicated Driver. A driver of a vehicle who is noticeably under the influence of intoxicating liquor, drugs, or related intoxicating substance, or who appears to be drunk and incapable of safely operating a vehicle.

c. Information

(1) Reference (k) prohibits operation of motor vehicles on public streets and highways by drivers under the influence of intoxicating liquor, drugs, and related substance.

(2) Station Traffic Regulations prohibit operation of motor vehicles on station roadways and property by drivers who are under the influence of liquor, drugs, or other intoxicating substances.

(3) Prevention of a potential accident inherent in operation of motor vehicles by drivers incapacitated by intoxicants, in any form, is the responsibility of the command, enforcement personnel, and each individual in the interest of public safety.

2. Action

a. Code P74 will ensure that:

(1) Appropriate instructions are provided to Station Police and Traffic Enforcement personnel for detaining (at station gates, posts, and points adjacent to station roadways) military and civilian personnel operating motor vehicles while under the influence of alcohol, drugs, or other intoxicating substance. These instructions will provide for:

(a) Detaining intoxicated drivers and, as necessary, temporarily impounding the motor vehicle involved.

(b) Immediately requesting assistance, if required, from the NAWS OOD when officers are involved; from unit duty officers when enlisted personnel are involved; and from Police Supervisor, or, when necessary, from cognizant civil law enforcement agencies when civilian personnel are involved.

(c) Requesting assistance of Naval Medical Clinic, Branch Clinic, when required by a particular incident.

(2) Transportation is arranged for:

(a) Military Personnel to Bachelor Officer's Quarters, Bachelor Enlisted Quarters, or station public quarters, as appropriate, when released from detention.

(b) Civilian Personnel to nearest bus facility or equivalent off station destination when released from detention. Such transportation will be at no cost to the government, except as a result of circumstances requiring emergency medical transportation or when authorized by the Commanding Officer, NAWS.

b. Mess and Club Managers. The manager of each mess and club will:

(1) Arrange for obviously intoxicated personnel to be driven by a person apparently capable of driving, or arrange for commercial transportation to involved person's destination, as prescribed herein.

(2) Persuade others to refrain from operating a vehicle during periods when they may be in an intoxicated condition.

CHAPTER 7

SUSPENSION OF DRIVING PRIVILEGES FOR INTOXICATED DRIVING

1. Purpose. To establish procedures for suspending base driving privileges for individuals who engage in intoxicated driving. Intoxicated driving includes operating a motor vehicle while under the influence of alcohol, drugs, or other substances.

2. Information. Military personnel and their family members, retired members of the Military Service, DOD civilian personnel, and others with base driving privileges may have those driving privileges suspended, regardless of the geographic location of an intoxicated driving incident.

a. Suspension is authorized for non-DOD civilians only with respect to incidents occurring on the base or in areas subject to military traffic supervision.

b. A notice of suspension will not become effective until 24 hours after the incident for which a suspension is imposed. However, this provision does not preclude appropriate action to prevent an intoxicated person from operating a motor vehicle, nor does it affect the validity of an earlier suspension imposed on the same individual.

c. A hearing authorized under paragraphs 3, 4, and 6, below, will be conducted by the Commanding Officer, NAWS Point Mugu. The power to conduct a hearing and make a decision may be delegated to an official whose primary duties are not in the field of law enforcement. At the hearing, the individual will have the right to have a representative present per applicable laws and regulations.

3. Suspension Based Upon Lawful Apprehension

a. Preliminary suspension of driving privileges is mandatory based upon an arrest report or other official documentation of the circumstances of an apprehension for intoxicated driving.

b. The individual will be notified in writing of the preliminary suspension. The notice will include the arrest report or other documentation and will inform the individual that a one year suspension can be imposed upon conviction, imposition of nonjudicial punishment, or action by civilian authorities leading to suspension or revocation of the individual's driver's license. The notice will inform the individual that he or she has the right to submit a request to the Commanding Officer, NAWS within five working days to vacate the preliminary suspension and that failure to request such a hearing will result in continuation of the preliminary suspension.

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c. If a hearing has not been requested within five working days, the preliminary suspension will be continued until there has been a criminal, nonjudicial, or administrative disposition.

d. If the individual requests a hearing to vacate the preliminary suspension, the hearing will be held within 10 working days of the request. If the official conducting the hearing determines that the apprehension was based upon probable cause, the preliminary suspension will be continued; if not, it will be vacated. Such determinations are solely for the purpose of acting on the preliminary suspension and are without prejudice to the rights of any party in a subsequent criminal or administrative proceeding involving the same or a related incident.

e. If the individual is acquitted, the charges dismissed, or there is an equivalent determination in a nonjudicial punishment proceeding or civilian administrative action, the preliminary suspension will be vacated.

f. If there is a conviction, nonjudicial punishment, or a civil suspension or revocation of driving privileges, the suspension will be continued for one year from the date of the original preliminary suspension. Such action will be taken only on the basis of an official report.

4. Suspension for Refusal to Take a Blood Alcohol Content (BAC) Test

a. Preliminary suspension of driving privileges is mandatory based upon an official report that an individual refused to submit to a lawfully requested BAC test.

b. The individual will be notified of the preliminary suspension in writing. The notice will include the arrest report or other documentation and will inform the individual that a one year suspension can be imposed after a hearing under subparagraph 4d below. The notice also will inform the individual that he or she has the right within five working days to submit a request for a hearing to vacate the preliminary suspension and that the suspension will be for one year if a hearing is not requested.

c. If a hearing is not requested within five working days, the suspension will be for one year.

d. If the individual requests a hearing to vacate the preliminary suspension, it will be held within 10 working days of the request. The hearing officer will consider the arrest report or other official documentation presented by the individual and such other information as the hearing officer may deem appropriate. The official conducting the hearing will consider the following issues:

(1) Did the official have reasonable grounds to believe that the person had been operating or was in actual physical control of a motor vehicle while intoxicated?

(2) Was the person lawfully cited or apprehended for an intoxicated driving offense?

(3) Was the individual lawfully requested to submit to a BAC test?

(4) Did the person refuse to submit to or fail to complete a BAC test required by the law of the jurisdiction in which the test was requested?

If, in view of these issues, the test was lawfully requested, the suspension will be for one year irrespective of the ultimate disposition of the underlying intoxicated driving offense. If not, the preliminary suspension will be vacated. Such determinations are solely for the purpose of acting on the preliminary suspension and are without prejudice to the rights of any party in a subsequent criminal or administrative proceeding involving the same or a related incident.

#### 5. Suspensions Upon Conviction, Nonjudicial Punishment, or Civilian Administrative Action

a. Suspension of driving privileges for one year is mandatory when there has been a conviction, nonjudicial punishment, or civilian revocation or suspension of driving privileges for intoxicated driving, regardless of any prior administrative determination under paragraphs 3, 4, or 6.

b. Such action will be taken only on the basis of an official report.

c. The individual will be notified in writing of the suspension and will be notified that an exception may be granted only under paragraph 7, below.

d. The suspension will be issued by the Commanding Officer, NAWS Point Mugu.

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6. Repeat Offenders

a. A preliminary increase in suspension of driving privileges is mandatory based upon an arrest report or other official documentation of an individual's driving in violation of a suspension imposed under this instruction or under similar rules previously issued by DON.

(1) The individual will be notified in writing of the preliminary increase in suspension. The notice will include the arrest report or other documentation of the violation as well as documentation of the original suspension and will inform the individual that his or her original suspension can be increased by two years after a hearing under subparagraph 6a(3), below. The notice will inform the individual that he or she has the right within five working days to submit a request for a hearing to vacate the preliminary increase in suspension and that the original suspension will be increased by two years if such a request is not submitted.

(2) If a hearing has not been requested within five working days, the original suspension will be increased by two years.

(3) If the individual requests a hearing to vacate the preliminary suspension, it will be held within 10 working days of the request. The hearing officer will consider the arrest report or other official documentation, information presented by the individual, documentation of the original suspension, and such other information as the hearing officer may deem appropriate. If the official conducting the hearing determines that the allegation of driving in violation of a suspension is supported by a preponderance of evidence, the original suspension will be increased by two years. If not, the preliminary increase in suspension will be vacated. Such determinations are without prejudice to the rights of any party in a subsequent criminal or administrative proceeding involving the same or a related incident.

(4) If in a subsequent judicial, nonjudicial, or administrative proceeding it is determined that the individual did not violate a suspension, the preliminary increase in suspension will be vacated.

b. For each subsequent determination within a five year period that a one year suspension is authorized under paragraphs 3, 4, and 5 above, driving privileges will be suspended for two years. Such period will be in addition to any suspension previously imposed. Military personnel will be prohibited from obtaining or using a SF 46 for six months for each such incident. A determination whether DOD civilian personnel should be

prohibited from obtaining or using a SF 46 will be made under Federal Personnel Manual, Chapter 930 (Subchapters 1-16) and other laws and regulations applicable to civilian personnel. Nothing in this subsection precludes the Commanding Officer, NAWS from imposing a prohibition upon obtaining or using SF 46 for a first offense or for such other reasons as may be authorized under applicable laws and regulations.

7. Exceptions

a. Exceptions to the mandatory suspension provisions in this instruction may be granted on a case-by-case basis. Requests for exceptions will be in writing. Such exceptions may be granted only on the basis of:

(1) Mission requirements;

(2) Unusual personal or family hardship; or

(3) In the case of a preliminary suspension following lawful apprehension, delays exceeding 90 days in the formal disposition of the allegations insofar as such delays are not attributable to the individual.

b. With respect to a person who has no reasonably available alternate means of transportation to officially assigned duties, a limited exception will be granted for the sole purpose of driving directly to and from such duties. This does not authorize a person to drive on the base if the person's driver's license is under suspension or revocation by a state or federal court or administrative agency. Maximum reliance will be placed on carpools, public transportation, base transportation, and parking facilities adjacent to the Security Building before such a limited exception is granted. Nothing in this instruction precludes other appropriate administrative action on the basis of an intoxicated driving incident or driving in violation of a previously imposed suspension.

c. Exceptions granted under this paragraph will be reported in writing to the Commander, NAWCWPNS.

8. Required Education. Persons whose base driving privileges are suspended for 1 year or more under paragraphs 4, 5, or 6 above, will complete the 36-hour Navy Alcohol and Drug Safety Action Program or equivalent alcohol education course before their base driving privileges may be reinstated.

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12. Motor Vehicle. Every vehicle which is self-propelled.
13. Motor Vehicle Accident. An occurrence involving the operation or movement of a motor vehicle which results in damage to any vehicle or other property totaling \$100 or more.
14. Minor Motor Vehicle Accident. An occurrence involving the operation or movement of a motor vehicle which results in damage to any vehicle or other property, totaling less than \$200 and in which there is no personal injury.
15. Motor Vehicle Registration. Procedures culminating in the issuance of a registration certificate and license plates for a motor vehicle under the laws of a state (State Registration). Also applies to the registration and identification media issued under the terms of this instruction for a motor vehicle authorized to operate on the Station.
16. Moving Violations. A violation of any traffic law, regulation, or ordinance which was established primarily with the object of making the use of traffic ways safe. Moving violations typically involve unsafe acts and/or unsafe conditions. Illegal parking is not a moving violation.
  - a. Unsafe Act. The commission or omission of an act in traffic which is hazardous.
  - b. Unsafe Condition. Causing or permitting an illegal and possibly hazardous condition of streets or highways used by traffic, vehicles used in traffic, or pedestrian or driver in traffic.
17. Nonmoving Traffic Violation. A violation of any traffic law, regulation, or ordinance affecting the use or protection of streets or highways, but not established primarily with the object of making their use safe.
18. Operating Privilege. The privilege extended by Commanding Officer, NAWS to an individual, permitting the operation of a privately owned motor vehicle within the Station limits. This privilege is subject to administrative supervision or revocation for cause, as determined by the Commanding Officer, NAWS.
19. Park and Parking. The standing of a vehicle, whether occupied or not, except for loading or unloading merchandise or passengers.
20. Point System. An administrative aid for evaluating driving performance by assessment of weighing point values for moving traffic violations only.

CHAPTER 8

DEFINITIONS OF TERMS AND PHRASEOLOGY

1. Abandoned Vehicle. A vehicle left unattended, in violation of reference (k), under circumstances which justify a reasonable belief that the vehicle is deserted.
2. Driver. Synonymous and interchangeable with term "operator." Every person who drives or is in actual physical control of a vehicle.
3. Driver's License. A valid license to drive the type of motor vehicle or combination of vehicles for which a person is licensed under reference (k).
4. Driving Privilege. The privilege extended by the Commanding Officer to an individual, permitting the operation of a privately owned motor vehicle within the limits of the installation.
5. Enforcement Personnel. Those persons authorized by competent authority to direct, regulate, or control traffic, make apprehensions of violators, and issue citations for traffic violations (e.g., Military Traffic Directors, Civilian, or Military Police, and Traffic Accident Investigators).
6. Government Operator's Permits. A license to operate a government owned vehicle issued under appropriate regulations.
7. Highway. A place maintained for the use of motor vehicle traffic. The term "highway" includes "streets" and "roads."
8. Legal Owner. A person holding the legal title to a vehicle.
9. License to Operate a Motor Vehicle. An operator's or chauffeur's license or permit to operate a motor vehicle issued under the laws of the state and in compliance with reference (k) or a license or permit to operate a vehicle belonging to the Federal government issued under regulations, as applicable.
10. Motor-Driven Cycle. A "motor-driven cycle" is any motorcycle, including motorscooters, with a motor which produces less than 15 gross brake horsepower and every bicycle with a motor attached.
11. Motorcycle. Every motor vehicle, other than a tractor, having a seat or saddle for the use of the rider and designed to travel on not more than 3 wheels in contact with the ground and weighing less than 1,500 pounds.

21. Reckless Driver. Any person who drives any vehicle upon a highway in a willful or wanton disregard for the safety of persons or property.
22. Registered Owner. A person registered as the owner of a specific registered vehicle.
23. Revocation of Driver's License. The termination, by formal action of state authority, of a person's privilege to operate a motor vehicle on the public highways for a specified period of time. Such action disqualifies the individual from operating a privately owned vehicle on a military installation since he or she is no longer "licensed" to drive.
24. Revocation of Driving Privilege. Action taken by a commanding officer of a military installation to terminate an individual's privilege to operate a motor vehicle on a military installation for a specified period of time, but not less than six months.
25. Selective Enforcement. The police management process which permits the analysis and evaluation of the variables. (Quantity of enforcement required and quality of enforcement action.)
26. Suspension of Driver's License. The temporary withdrawal by formal action of state authority, of a person's license or privilege to operate a motor vehicle on the public highways, for a specifically designated period. Such action disqualifies the individual from operating a government or privately owned motor vehicle on a military installation since he or she is no longer "licensed" to drive.
27. Suspension of Driving Privilege. The temporary withdrawal by a commanding officer of a military installation of an individual's privilege to operate a motor vehicle on a military installation for a period of time, up to a maximum of six months.
28. Traffic. Pedestrians, vehicles, and other conveyances either singly or together while using any highway for the purpose of travel.
29. Traffic Control Devices. Signs, signals, markings, lights, and devices placed or erected by an official having jurisdiction for the purpose of regulating, warning, or guiding traffic.
30. Traffic Laws. All laws, ordinances, and regulations concerning highway traffic including regulations concerning weight, size, and type of vehicles and vehicles cargo.

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31. Traffic Officer. Any member of the California Highway Patrol or any peace officer who is on duty for the exclusive or main purpose of enforcement. (See Paragraph 5 of this chapter.)

CHAPTER 9

TRAFFIC VIOLATION PENALTY GUIDE

SCHEDULE OF OFFENDERS AND SUSPENSION OR REVOCATION PERIODS  
and  
POINT ASSESSMENTS

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
OPNAVINST 11200.5C	Manslaughter, with or without negligence	Revocation 1 year*	12
OPNAVINST 11200.5C	Knowingly permitting the use of or using an automobile in the commission of a felony	Revocation 1 year*	12
OPNAVINST 11200.5C CVC 23152	Driving or being in actual physical control of a motor vehicle while under the influence of intoxicating liquor (.08% or greater)	Revocation 1 year*	12
OPNAVINST 11200.5C CVC 2315	Driving a vehicle while a habitual user or under the influence of any narcotic or drug to a degree rendering him/her incapable of safe operation thereof	Revocation 1 year*	12
OPNAVINST 11200.5C CVC 20001	Hit and run, death or personal injury	Revocation 1 year*	6
OPNAVINST 11200.5C	Unauthorized use of a motor vehicle belonging to another which act does not amount to a felony	Revocation 1 year*	6-8
OPNAVINST 11200.5C	Perjury or making a false affidavit or statement under oath to responsible officials or under law or regulations relating to the ownership or operation of motor vehicles	Revocation 1 year*	12
OPNAVINST 11200.5C	Refusal to submit to a chemical test for intoxication (implied consent)	Revocation 12 months*	6

\* Mandatory suspension or revocation

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<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
OPNAVINST 11200.5C	Commission of an offense for which mandatory revocation is required on conviction	Revocation 6 months* or less, 1 year maximum	6-8
OPNAVINST 11200.5C	Incompetent to drive a motor vehicle, e.g., mental, physical impairment	Revocation 6 months* or less, 1 year maximum	6-8
OPNAVINST 11200.5C	An offense is committed in another state which, if committed on the installation, would be grounds for suspension or revocation	Revocation 6 months or less, 1 year maximum	6-8
OPNAVINST 11200.5C	Permitting an unlawful or fraudulent use of an official driver's license	Revocation 6 months or less, 1 year maximum*	6-12
CVC 14610(c)	Presenting or using another's driver's license as one's own	Revocation 6 months or less, 1 year maximum	6-12
OPNAVINST 11200.5C	Convicted of fleeing or attempting to elude a police officer	Revocation 6 months or less, 1 year maximum*	12
CVC 23109	Convicted of racing on the highway	Revocation 6 months or less, 1 year maximum	12
OPNAVINST 11200.5C	Reckless driving	Suspension 90 days to 6 months	6
CVC 23104	Reckless driving, causing injury to another	Suspension 90 days to 1 year	12
OPNAVINST 11200.5C CVC 2002	Hit and run with property damage	Suspension 6 months or less	6
OPNAVINST 11200.5C	Driving when ability is impaired .05% but less than .08%	Suspension 6 months or less	6
CVC 23222 CVC 23223	Open container of alcoholic beverage on person or in vehicle	Suspension 6 months or less	6

\* Mandatory suspension or revocation

DRIVER'S LICENSE VIOLATIONS

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
OPNAVINST 11200.5C	Driving while driving privilege has been suspended or revoked	Revocation 2 years*	18
CVC 14606	Permitting an unlicensed person to drive vehicle under his/her control	Suspension 30 days	2-3
CVC 14610	Possession of a suspended, altered, or fictitious driver's license	Suspension 6 months or less	2-6
CVC 14603	Violation of restrictions on a restricted license	Suspension 6 months or less	2-6
CVC 12500 (a) and (b)	Driving without state driver's license for type and or combination of vehicles being operated	Suspension 6 months or less	2-6
OPNAVINST 11200.5C	Driving without a valid government or state driver's license	Revocation not to exceed 1 year	2-12
CVC 14600 (series)	Other driver's license violations	Revocation not to exceed 1 year	2-12

BICYCLE VIOLATIONS

CVC 21201	Bicycle light, brake, reflector, or other equipment violations	Suspension 15 days	3
CVC 21202	Bicyclist failing to use right edge of roadway	Suspension 15 days	3
CVC 21203	Bicyclist hitching ride on another vehicle	Suspension 20 days	4
CVC 21204	Bicyclist permitting passenger on handle bars or on other than permanent seat	Suspension 15 days	3
	Other bicycle violations	Suspension 15 days	3

\* Mandatory suspension or revocation

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RULES OF THE ROAD

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
CVC 21461	Failure of driver to obey traffic sign or signal (running red light, flashing red light, stop sign, etc.)	Suspension 20 days	4
OPNAVINST 11200.5C	Failure to obey a lawful sign, signal, or direction of a traffic enforcement officer	Suspension 30 days	4
CVC 21460	Driving to the left of a double line, except at a driveway, or intersection or when making a U turn	Suspension 15 days	3
CVC 21460	Driving to the left of a double line when a solid line is on the right side	Suspension 15 days	3
CVC 21657	Driving against designated traffic direction	Suspension 20 days	3
CVC 21658	Unsafe lane change	Suspension 15 days	3
CVC 21700	Driver permitting his/her view or control to be obstructed by passengers or load	Suspension 15 days	3
CVC 21703	Following too close	Suspension 20 days	4
CVC 21706	Following within 300 feet of police and fire vehicles	Suspension 20 days	4
CVC 21712	Driver permitting unlawful riding on vehicle in place not intended for passengers or load	Suspension 15 days	3
CVC 21712	Allowing passengers to stand in rear of truck and/or mixing cargo and persons together	Suspension 15 days	3
CVC 21750	Failure to pass safely to the left when overtaking vehicles	Suspension 15 days	3

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
CVC 21751	Passing without sufficient clearance from oncoming vehicles when overtaking vehicles	Suspension 30 days	4
CVC 21754	Unlawful passing on the right	Suspension 15 days	3
CVC 21755	Passing on the right when unsafe or upon shoulder	Suspension 15 days	3
CVC 21800	Failure to yield right of way first vehicle entering at an uncontrolled intersection	Suspension 20 days	4
CVC 21800	Failure to yield right of way to vehicle on right when approaching intersection at the same time	Suspension 20 days	4
CVC 21801	Unsafe left turn	Suspension 15 days	3
CVC 21803	Failure to yield at yield signs until reasonably safe	Suspension 20 days	4
CVC 21806	Failure to yield right of way to emergency vehicles as required	Suspension 30 days	4
CVC 21950	Failure to yield to pedestrian within crosswalk	Suspension 30 days	4
CVC 21951	Passing vehicle stopped for pedestrian in crosswalk	Suspension 6 months	6
CVC 21952	Failure to yield to pedestrian in sidewalk	Suspension 30 days	4
CVC 22100	Right turn from improper position at intersection	Suspension 15 days	3
CVC 22100	Left turn from improper position at intersection	Suspension 15 days	3
CVC 22102	Disobeying directions of marking of signs and control devices for turning	Suspension 20 days	4
CVC 22102 through 22105	Improper and/or unlawful U turn	Suspension 15 days	3

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<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
CVC 22106	Unsafe backing or starting	Suspension 15 days	3
CVC 22107	Unsafe turning movement with or without a signal	Suspension 15 days	3
CVC 22108	Turning without giving the appropriate signal during the last 100 feet	Suspension 15 days	3
CVC 22109	Stopping suddenly without signaling	Suspension 5 days	2
CVC 22350	Unsafe speed or conditions prevailing (basic speed law)	Suspension 15 days	3
OPNAVINST 11200.5C	Excessive speed, 1 to 10 MPH over limit	Suspension 1 to 10 days	3
	Excessive speed, 11 to 15 MPH over limit	Suspension 11 to 15 days	4
	Excessive speed, 16 to 20 MPH over limit	Suspension 30 days	5
OPNAVINST 11200.5C	Grossly excessive speed, 21 MPH or more over limit	Suspension 60 days*	6
CVC 22454	Passing a school bus when red lights are flashing	Suspension 30 days	4
NAWSPTMUGUINST 5510.1	Unlawful parking, stopping, or standing	Warning for first offense	4
NAWSPTMUGUINST 5510.1	Driving out of the marked roadway or in an area not authorized for vehicular traffic	Suspension 10 days for repeaters	4
NAWSPTMUGUINST 5510.1 CVC 22507.8	Unauthorized parking in handicapped spaces	Suspension 30 days	4
OPNAVINST 5100.12F	Failure to use seat belts/shoulder harnesses	Suspension 30 days	3
CVC 27315	Failure to use seat belt or harness; allowing passengers not to use seat belts/shoulder harnesses	Suspension 30 days	3

\* Mandatory suspension or revocation

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
CVC 27360	Failure to use child restraint devices	Suspension 15 days	3
<u>EQUIPMENT VIOLATIONS</u>			
CVC 24002	Operation of unsafe vehicle, equipment or load	Suspension 15 days	3
	Faulty lights, brakes, tires or other required equipment	Correct within 10 days or driving privileges will be removed until corrected. Vehicle may not be operated until corrected except to get to place of repair if vehicle can be safely operated.	
OPNAVINST 11200.5C	All other moving violations	Suspension 15 days	3
<u>MOTORCYCLE VIOLATIONS</u>			
CVC 27801	Improper seats	Correction and suspension 15 days	3
CVC 27801	Improper height of motorcycle handlebars	Correction and suspension 15 days	3
NAWSPTMUGUINST 5510.1	Operation of a motorcycle without required safety equipment and/or permitting a passenger to ride without required safety equipment	Suspension 15 days to 6 months	3
NAWSPTMUGUINST 5510.1	Other motorcycle violations	Suspension 15 days	3

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MISCELLANEOUS VIOLATIONS

<u>California Vehicle Code or Instruction Number</u>	<u>Description of Violation</u>	<u>Suspension or Revocation Period</u>	<u>Point Assess- ment</u>
NAWSPTMUGUINST 5510.1	Leaving a child (6 years or under) or person unable to escape, in a vehicle	Suspension 30 days	
OPNAVINST 11200.5C	Failure to comply with vehicle registration requirements	Suspension 30 days	1
OPNAVINST 11200.5C	Driving on station and failure to register private vehicle within 90 days of assignment or employment	Suspension 30 days	3
NAWSPTMUGUINST 5510.1	Failure to maintain required vehicle insurance for vehicle registered on station	Suspension 60 days	6
NAWSPTMUGUINST 5510.1	Unauthorized use of visitor vehicle pass for personnel required to register vehicle	Revocation 60 days	6
NAWSPTMUGUINST 5510.1	Failure to notify security of sale or transfer of vehicle, changes in registration, or change in license number	Suspension 15 days	1
NAWSPTMUGUINST 5510.1	Alteration of or illegal or fraudulent use of vehicle pass	Suspension 6 months to 1 year	6-12
NAWSPTMUGUINST 5510.1	Failure to report on station accident	Suspension 6 months or less	2-6
NAWSPTMUGUINST 5510.1	Failure of violators to appear at time and date specified	Suspension 10 days to revocation	
OPNAVINST 11200.5C	Driver involved in accident and deemed responsible	Used only as additive to points for specific offense	1
OPNAVINST 5100.12F CVC 27400	Wearing of head sets, ear plugs, or listening devices that cover both ears (hearing aids excluded)	Suspension 15 days	3

STATEMENT

1. Besides the aforementioned penalties, the Hearing Officer may recommend disciplinary action be taken following:

a. Civilian Manpower Management instructions (civilian personnel).

b. Uniform Code of Military Justice (military personnel).

c. Remedial Driver Training.

2. Suspension of station driving privileges includes both private and government vehicles. When two or more violations are committed on a single occasion, assessment of points will be for the offense having the greater point value.

3. The Hearing Officer may suspend a portion or all of the suspensions of driving privileges awarded upon voluntary attendance at Remedial Driver's Training.

CHAPTER 10

NAWS POINT MUGU SAFE DRIVING COUNCIL

1. Purpose. This chapter establishes and provides direction and guidance to the NAWS Point Mugu Safe Driving Council for accomplishment of objective outlined herein, in interests of public safety.

2. Membership

a. NAWS Point Mugu Safe Driving Council will consist of the following members:

NAWS Security Officer, Chairman (Code P74)  
NAWS Military Training Officer (Code P0714)  
NAWS Legal Office (Code P0707)  
NAWS Assistant Public Works Officer (Code P7301)  
Head, Transportation Division (Code P739)  
NAWS OSH Officer (Code P0713)  
NAWS Traffic Officer, Recorder (Code 742)

b. The following commands and organizations are invited to provide representation to the Safe Driving Council:

Aircraft Weapons Integration Dept. (Fighter) (Code P22)  
Electronic Warfare Department (Code P23)  
In-Service Engineering Department (Code P26)  
Sea Range Directorate (Code P03B)  
Threat Simulation Directorate (Code P03C)  
Weapons Systems Evaluation Directorate (Code P03D)  
Services and Information Directorate (Code P0601)  
NAWS Air Operations Department (Code P76)  
NAWS Aircraft Maintenance Department (Code P77)  
Air Test & Evaluation Squadron FOUR (VX-4)  
Antarctic Development Squadron Six (VXE-6)  
Marine Aviation Detachment (MAD)  
Naval Air Reserve Forces (NAVAIRES/VFA-305/VP-65/HCS-5)  
Naval Regional Medical Clinic, Branch Clinic (NC-20)  
Naval Satellite Operation Center (NAVSOC)

c. Meeting and Liaison. The NAWS Point Mugu Safe Driving Council will:

(1) Convene at 1000 on the second Tuesday of alternate months at a place previously announced by the Chairman, and at such other times as the Chairman may determine necessary.

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(2) Maintain liaison with the Chairman of Commander, Naval Base San Diego Safe Driving Council and coordinate matters of mutual responsibility and concern.

(3) Maintain liaison with the NAWS Public Affairs Officer (Code P0703) for coordination of matters relating to release of motor vehicle traffic safety information to the public.

3. Functions and Responsibilities. Under the leadership of the Chairman, the Safe Driving Council will:

a. Analyze motor vehicle accident and violation records under NAWS jurisdiction (encompassing the NAWCWPNS, Point Mugu Complex) and recommend to Commanding Officer, NAWS such measures as will preclude recurrences.

b. Evaluate and coordinate existing motor vehicle safety programs recommending revisions or new programs which will best serve the interests of public education and relations.

c. Consider continuing efforts to improve the motor vehicle safety program, as outlined in reference (d).

d. Develop, maintain, and disseminate Safe Driving Council minutes, reports, data, and information promoting motor vehicle safety to the Commanding Officer, NAWS and other commands and organizations, as determined appropriate.

CHAPTER 11

BICYCLE REGISTRATION AND OPERATION

1. Information. Control of registration and movement of bicycle traffic on the Station is designed to promote safety. Applicable sections of reference (k) have been adopted to supplement regulation contained herein.

2. Registration

a. Bicycles will be registered at Code P7441, Building 3, and re-registered annually (1 through 15 February). Registration information includes the make, serial number, color, and such other characteristics as may assist in establishing ownership of the bicycle. Bicycles must be mechanically safe and meet the following registration requirements:

(1) The bicycle must be equipped with a brake adequate to skid the braked wheel.

(2) A horn or bell in good working order capable of emitting a sound audible for a distance of not less than 100 feet is recommended. Sirens and whistles are not permitted.

(3) When the bicycle is equipped with handle bar grips, the grips shall be securely glued, cemented, or otherwise fastened to handle bars.

(4) When the bicycle is operated during hours of darkness, the bicycle must be equipped with red rear reflectors and lamps meeting the requirement of reference (k). Bicycles should be equipped with white or yellow reflectors on the front, yellow reflectors on each front side, and red reflectors on each rear side. Side reflectors may be omitted if the bicycle is equipped with reflectorized tires, front and rear.

b. Upon meeting the aforementioned requirements, bicycles will be registered by affixing a license decal.

3. Traffic and Safety Regulations

a. Children seven years of age or under are prohibited from riding bicycles on roadways at NAWS.

b. Bicycles will be operated in conformance with general vehicle traffic regulations, except when other procedures have been approved.

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c. Personnel operating bicycles aboard the Station will not cling or attach themselves, or bicycles, to any other moving vehicle or person.

d. Personnel will not operate bicycles on any street or sidewalk aboard the Station while participating in any race, speed, or endurance contest.

e. Turns and hand signals will be made as set forth in reference (k).

f. Personnel will not carry any package, bundle, or article that would preclude safe operation of the bicycle.

g. Personnel will not interfere with an operator of a bicycle, or the bicycle itself in such a manner which might affect the operator's control.

h. Passengers are not permitted on bicycles. (Except for those equipped with an approved youth seat or a bicycle built for two).

i. When the view of a bicycle rider, entering a street from an alley or driveway, is obstructed from either his or her right or left, the rider will:

(1) Stop the bicycle immediately prior to entering intersection of the alley or driveway with the street.

(2) Proceed only when such movement can be safely accomplished.

j. The speed limit for bicycles aboard the Station is as posted for other vehicles.

k. Personnel will not park bicycles against any windows or on the mail traveled portion of any sidewalk, or in any place in such a manner as to constitute a hazard to pedestrians, other vehicular traffic, or property. When bicycle racks or other bicycle parking facilities are not available in the immediate vicinity, the bicycle will be parked out of the way of pedestrians and other vehicle traffic.

l. Bicycles and skateboards are not allowed on the sidewalks within Building 16 complex (Navy Exchange area), BOQ or BEQ areas.

4. Accidents. Code P74 will investigate all bicycle accidents aboard the Station. The operator of any bicycle involved in an accident aboard the Station will immediately inform:

a. Security Department Accident Investigator (Code P743) during working hours.

b. OOD during nonworking hours, Saturdays, Sundays, and Holidays.

5. Lost or Stolen Bicycles. The operator or owner of a bicycle which is lost or stolen should immediately notify Code P74. Personnel will also notify Code P74 upon recovery of bicycles reported lost or stolen. Code P74, upon receiving a report of a stolen or lost bicycle, will:

a. Suspend registration of the bicycle.

b. Investigate the loss and attempt to recover the bicycle.

6. Action

a. Code P74 will:

(1) Be responsible for inspection and registration of bicycles.

(2) Enforce bicycle traffic and safety regulations.

(3) Be responsible for investigation of bicycle accidents.

b. Code P73 will:

(1) Ensure that a copy of this chapter is issued to new residents of station public quarters during processing as quarters are assigned.

(2) Ensure that government-owned bicycles are equipped as required by reference (k).

c. Personnel Who Ride Bicycles Aboard the Station will:

(1) Comply with applicable requirements of this chapter.

(2) Ensure that dependent minor children, who may ride bicycles aboard the Station, comply with registration requirements and are informed of and understand safety and traffic regulation set forth herein and potential hazards relating to bicycling.

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(3) Comply with station instruction pertaining to the use of protective helmet.