



ASSOCIATION OF DIVING CONTRACTORS INTERNATIONAL, Inc.

COMMUNICATION • EDUCATION • SAFETY

5206 FM 1960 West, Suite 202

Houston, Texas 77069

30 March 2001

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Ross Saxon, Ph. D.

Mr. William F. Aichele
President
Inshore Divers, Inc.
2102-C Kelley Court
Pittsburg, CA 94565-5031

CWO2 L. Thompson
Navy Diving & Salvage Training Center
350 South Crag Rd.
Panama City, FL 32407-7016

Ref: (a) CWO2 Thompson letter of 12 Feb. 01
(b) Inshore Divers letter of 16 Mar. 01

Subj: ADC Divers I.D. Cards for Navy Personnel

Dear Fred;

My sincere thanks for having thoroughly evaluated the U.S. Navy training basis for ACDE equivalency. I likewise agree that the 2nd and 1st class diving training courses adequately prepare the Navy diver for participation, should he or she desire, in the ADC certification card processes.

Based on your evaluation, and by transmittal of this letter and Ref: (b) to CWO2 Thompson I invite any and all qualified U.S. Navy Divers to make application for the appropriate cards in accordance with the provisions of ADC Standard 10-1999 pertinent attachments thereto. If appropriate to internal U.S. Navy procedures ADC would also accept application for issuance of the appropriate cards by the U.S. Navy Diving and Salvage Training Center prior to the graduation of the students so as to facilitate bulk shipment of the appropriate cards for issuance at graduation from each respective course.

Sincerely,

Ross Saxon

Encl: ADC Standard 10-1999 w/attachments

12Feb01 *2 dives*

From: Craft Officer, Naval Diving and Salvage Training Center
To: Mr. Fred Aichele, Inshore Divers Inc.

*190' max
training dives*

Subj: ADC DIVERS IDENTIFICATION CARDS

Encl: (1) CD containing; Second, First Class and Mixed Gas Diver course of instruction (COI's).
(2) NDSTC CD Table of Contents and Curriculum Outline of Instruction for said COI's.

Ref: (a) Phone con 07Feb01 between Mr. Fred Aichele, Inshore Divers Inc. and CWO2 Dave Thompson NDSTC.

Mr. Aichele,

Per Ref (a), enclosed you will find the proposed courses of instruction submitted for review by the ADC. In the near future Navy Diving Salvage Training Center desires to offer this additional qualification to the sailors upon graduation. Additionally, we would like to offer this to any Active Duty Diver currently filling an active fleet diver billet. I feel this would be beneficial for both parties; it would offer a benefit to those active personnel for employment, post Naval Service and would help to fill ADC's coffers with just a paperwork drill.

Our intention is to, upon graduation to enclose a "form" with the divers graduation certificate that the diver may send with a (\$25.00) fee (per Ref (a)) enclosed and a certified copy of the graduation certificate to the proper ADC personnel office to receive subject qualification card. Immediately upon graduation these personnel are on the road traveling to their first/next duty station. As so far as the current Active Duty divers, utilization of the same "form" could be dispersed with the same rules.

Let me know if you have any problems or any questions enclosed is my business card w/all of the applicable contact data; also is the business card of the gent that put together the CD, if you encounter any problems with it. Additionally, enclosed are Master Diver pins I heard you desired. Thank you, in advance for all of your attention concerning this matter.



**Naval Diving and Salvage
Training Center**

CWO2 David Thompson, USN

**Craft Officer
Saturation Diving Officer**

350 South Crag Rd
Panama City FL
32407-7016

dave.thompson@cnet.navy.mil
ndstc.craftoff@cnet.navy.mil

Sincerely,

Lawrence "Dave" Thompson
CWO2, U.S. Navy, Active

301 235-5210/09
SN: 436-5210/09
XX: 08501 235-5242

To: The Association of Diving Contractors International
5206 FM 1960 W., Ste. 202
Houston, TX 77069

New Application ___ Renewal ___

COMMERCIAL DIVER CERTIFICATION CARD APPLICATION

Individual Application

Name	Social Security Number or Other Identifying Number	Classification Entry Level Tender/Diver Air Diver Air Diving Supervisor Mixed Gas Diver Mixed Gas Diving Supervisor Bell/Sat Diver Bell/Sat Supervisor Life Support Technician	Fee Included [\$25.00 USD]

Address _____

City, State/Province, Country, Postal Code _____

In making this application I understand and acknowledge that the Association of Diving Contractors International is relying in full upon my statement that the individual for whom card issue is requested is fully qualified to receive same by having met the training and experience criteria of the ADC Consensus Standards for Commercial Diving Operations and ADC Standard 10-1999. By such action I specifically release the Association of Diving Contractors International from any and all liability, which may extend to the issue and use of the requested card to the individual identified above.

I further understand that validity of the requested Commercial Diver Certification Card is for a four (4) year period and at the expiration of same a new card may be applied for if so desired.

To support the validity of this request for a Commercial Diver Certification Card I offer the following evidence that I am fully qualified to bear and display such a card:

1. Copies of my Divers Log book for the period _____ 19__ through _____ 20__.
2. A copy of my diploma or certificate of course completion from _____.
3. A listing of all commercial diving companies for whom I have worked: [Use separate sheet if necessary].

Printed Name: _____

Signature

Date: _____

COMMERCIAL DIVER AND LIFE SUPPORT TECHNICIAN CERTIFICATION CARD REQUIREMENTS

Requirement	Entry Level Tender/Diver	Air Diver	Air Diving Supervisor	Mixed Gas Diver	Mixed Gas Diving Supervisor	Bell/Sat Diver	Bell/Sat Diving Supervisor	Life Support Technician
Formal Training	317 hours	317 hours	<div style="display: flex; justify-content: space-between; align-items: center;"> ⇐ ⇐ </div>					
On the Job Training		308 hours	Note: If this training has been received as a portion of formal training at an accredited commercial diving school, military dive school, or equivalent it need not be repeated. <div style="display: flex; justify-content: space-between; align-items: center;"> ⇐ ⇐ </div>					
Field days		100	200	100 Air 50 Mixed Gas	350 Air or Mixed Gas Diver	200 Air or Mixed Gas	100 as Mixed-Gas Diving Supervisor	100 Working Days
Working Dives		30	80	50 - Air 10 - Mixed Gas	150 Air or Mixed Gas	100 Air or Mixed Gas		
Operations on System						30 Working Days		
Assistant Supervisor Training			30 Working Days		30 Working Days			60 Working Days

NOTES:

- (1) Formal training in accordance with ADC Consensus Standards
- (2) On the Job training in accordance with ADC Consensus Standards
- (3) Field Days - Inland/Coastal = 8 hours // Offshore = 12 hours

**PHOTO INSTRUCTIONS
FOR
COMMERCIAL DIVER CERTIFICATION CARD**

- 1. TAKE PHOTOGRAPH AGAINST A LIGHT BACKGROUND COLOR.**
- 2. PHOTO SHOULD BE TAKEN OF SUBJECT WITH FULL FACE VIEW FROM A DISTANCE OF APPROXIMATELY FOUR (4) FEET FROM THE CAMERA LENS.**
- 3. FULL COLOR PHOTOGRAPH IS REQUIRED.**
- 4. IDENTIFY PHOTOGRAPH BY WRITING SUBJECT'S NAME BELOW THEIR PHOTO ON THE BOTTOM MARGIN.**
- 5. IF POSSIBLE, USE POLAROID 600 FILM.**
- 6. DO NOT APPLY A PAPER CLIP DIRECTLY TO THE FACE OF THE PHOTOGRAPH.**

PLEASE REMEMBER THAT PHOTO WILL BE TRIMMED TO 1.25 INCHES IN HEIGHT AND 1.0 INCHES WIDE. ENSURE THAT YOUR SUBMITTED PHOTOGRAPH IS CONSISTENT WITH THE ABILITY TO HAVE THAT SIZE PHOTOGRAPH LASER SCANNED ONTO THE CERTIFICATION CARD.

ADC STANDARD 10-1999

COMMERCIAL DIVER CERTIFICATION CARDS

Background

Member companies of the Association of Diving Contractors International (ADC) employ persons to perform as commercial divers and life support technicians. These individuals must be properly trained in accordance with the current edition of the ADC Consensus Standards for Commercial Diving Operations and will then continue their path of career progression through a series of on-the-job training and demonstrated field and leadership experience.

Diplomas issued by a civilian or military educational organization are for the purpose of attesting that an individual has received the necessary basic formal training to enter a vocational field. Such instruments should not be used to verify that the graduate has actually performed as a commercial diver nor should they be taken at face value as qualifying an individual to actual perform as a commercial diver or life support technician.

Certification cards issued by recreational agencies are not recognized as qualifying an individual to perform commercial diving activities in the absence of additional formal commercial diving training from an accredited source.

Scope and Applicability

ADC Standard 10-1999 expands upon ADC Standard 10-1997 to establish a program whereby properly trained commercial divers or life support technicians can obtain a certification card that indicates their qualification and competency level as defined in the ADC Consensus Standards for Commercial Diving Operations and this Standard.

Certification cards issued under this program will be valid for a period of four (4) years from date of issue. Cards can be obtained only by presentation of acceptable documentation that the individual for whom the card is requested has recorded evidence of having completed the requisite training and on-the-job experience necessary to support card issue at the appropriate level of classification.

This Standard, which becomes effective upon approval by the ADC Board of Directors, contains provisions for:

- a. Implementation between the effective date and 1 February 2001 - termed the "Grandfather" period. During this period ADC member companies may apply for and obtain certification cards for their personnel by submission of a notarized letter signed by a responsible company officer requesting that certification cards be issued to qualified personnel. It shall be the responsibility of the requesting company to ensure that all pertinent records are available to support a request for issue of any certification card at the competency level requested and to make such records available should an audit be requested.

2. Surface-supplied Air Diver:

This type of card will be issued by ADC to applicants who have:

- a. Completed a formal course of instruction at a recognized commercial diving school, military training, or equivalent consisting of at least 317 hours of instruction.
- b. Completed at least an additional 308 hours of documented on-the-job training as set forth in the ADC Consensus Standards for Commercial Diving Operations unless earlier completed as a portion of formal training at an accredited commercial diving school, military dive school, or equivalent.
- c. Completed at least 100 field days participating in commercial diving operations.
- d. Completed at least 30 working dives.

3. Surface-supplied Air Diving Supervisor:

This type of card will be issued by ADC to certified Air Divers who have:

- a. Completed an additional 100 field days participating in commercial diving operations during which they shall have:
Performed at least 50 working dives and have performed a minimum of 30 days as an Assistant Surface-supplied Air Diving Supervisor.

4. Mixed Gas Diver

This type of card will be issued by ADC to certified Air Divers who have:

- a. Completed at least 100 field days as an Air Diver,
- b. Completed at least 50 working dives as an Air Diver,
- c. Completed at least 50 field days participating in surface mixed gas diving operations during which they shall have:
Performed at least 10 working mixed gas dives.

5. Mixed Gas Diving Supervisor

This type of card will be issued by ADC to certified Mixed Gas Divers who have:

- a. Completed at least 350 field days as an Air or Mixed Gas Diver,
- b. Completed at least 150 working dives as an Air or Mixed Gas Diver,
- c. Completed at least 30 working days as an Assistant Mixed Gas Diving Supervisor.
- d. Individual is also qualified to work as an Air Diving Supervisor.

6. Bell/Saturation Diver

This type of card will be issued by ADC to certified Divers who have:

- a. Completed at least 200 field days as an Air or Mixed Gas Diver,
- b. Completed at least 100 working dives as an Air or Mixed Gas Diver,
- c. Performed for at least 30 working days in support of Bell/Saturation Diving operations.

7. Bell/Saturation Diving Supervisor

This type of card will be issued by ADC to certified Divers who have:

- a. Completed at least 100 Field Days as a Mixed Gas Diving Supervisor,
- b. Performed for at least 60 days as an Assistant Bell/Saturation Diving Supervisor.

- b. That the course of instruction offered generally parallels that of the Association of Commercial Diving Educators as recognized in the ADC Consensus Standards for Commercial Diving Operations to comprise not less than 317 hours of formal instruction in the subjects set forth therein.
- c. That the course of instruction offered will in all case parallel that established in the American National Standards Institute document ANSI/ACDE-01-1998; the Secretariat, the Association of Commercial Diving Educators (ACDE) or formal procedures recognized by the IMCA International Code of Practice for Offshore Diving.
- d. That the application for issue of an ADC Entry Level Tender/Diver Certification Card will require the payment of a USD \$25.00 fee for each card that must accompany the request application.

In all cases a completed Diver's Log Book will be a requirement of the application process with entries therein properly attested to be signature of a responsible Company Officer of Diving Supervisor.

Card Issue

The Commercial Diver Certification Card will be a 2 1/8 x 3 3/8 .030" thick plastic laminated card suitably identified as issued by the Association of Diving Contractors. Cards will be sequentially numbered from 000001 and prepared to incorporate a 1" x 1 1/4" color photo of the holder [must be furnished with application]. In the event that a color photo cannot be furnished a black and white will be considered acceptable. A photograph of the bearer will be laser scanned onto the card and the card itself protected from being changed or counterfeited by fixing of a holographic overlay onto the card prior to top coating with a Duraguard™ finish.

With the exception of Entry Level Tender/Diver Certification Cards that shall be issued to graduating students of ADC member schools, an appropriate fee will be charged to cover the cost of the card to include handling, and postage. This sum is identified on the application form and must be paid at the time of application.

Data Base Maintenance

The Association of Diving Contractors will maintain a database of Certified Commercial Divers based upon card issue. That data base will contain the sequential number for each card; the name and social security (or other identifier such as passport number), the date of birth, the date of issue, and the expiration date for all cards issued.

The database will be maintained **confidential** and not released to any party. It's existence will be used as a verification tool for replacement of lost cards, renewal of cards, and as a means of generally tracking the numbers of certified commercial divers within industry.

The format and content of the database will not be released or changed without Board of Directors approval.